



Summer Camp Handbook

The Town of Lincoln is proud to offer quality programs to the community and strive each year to provide children with an enjoyable and safe experience. This handbook is your guide to important details about our camps along with helpful tips to make your child's experience the best possible. Please take time to review this handbook. We welcome your comments and suggestions throughout the summer. We look forward to sharing this summer's adventures with your child!



Summer Camp

Date, Time, Location

Camp Dates: July 2 - August 23, 2023 (No camp on July 1 or August 5)

Days: Monday - Friday, 9 a.m. - 4 p.m.

Extended Hours of care are available from 8 a.m. - 5:15 p.m.

Locations:

Summer Adventure Camp:

- Fleming Centre - 5020 Serena Dr., Beamsville
- Jordan Arena - 3737 Fourth Ave., Jordan

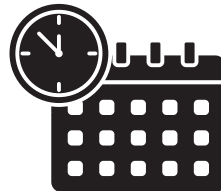
Skateboard Camp - Fleming Centre

Firefighter Camp - Grimsby Regional Training Centre (167 Mountain Rd., Grimsby) and Fleming Centre

Leader In Training - Bomberry Park (4993 Maple Ave. Beamsville)

Ages: 4 - 15 Years

- Sun Crew (4 - 6 years)
- Fun Crew (7 - 12 years)
- Skateboard Camp (6 - 12 years)
- Firefighter Camp (8 - 13 years)
- Leader in Training (12 - 15 years)



Camp Goals

Our goal is to provide campers with a safe, fun and cooperative atmosphere to learn, play and grow socially, emotionally and physically.

We want each camper to have the opportunity to:

- Make new friends.
- Build self-confidence.
- Develop new interests.
- Try new things.
- Learn new skills.
- Work on cooperation and sportsmanship.
- HAVE FUN!



STAFF

Your Leaders

Qualified camp instructors are an essential element in guaranteeing a safe and fun environment for your child. All Camp staff are certified in Standard First Aid, CPR C/AED and High Five's Principles of Healthy Child Development. Team members undergo an extensive camp specific training reviewing emergency procedures, behaviour management, program planning as well as practical experience such as leading cooperative games, crafts and songs. Safety is our number one priority at camp. Leader to child ratios are 1:6 for campers 4 - 6 years and 1:10 for 7 - 12 years.

All about

Summer Camp

What to bring to camp each day?

- Healthy lunch and snacks (NUT or ALLERGY AWARE)
- A refillable water bottle and plenty to drink
- Comfortable closed toed running shoes
- Bathing Suit and Towel
- Sunscreen (and Bug Spray if needed)
- Rain Gear and Warm Clothes (if required)
- Medication (if required)
- Additional items may be suggested by the Leaders for particular weeks (costumes, craft supplies, etc.)

Please do not bring electronics, valuables or personal toys.

Sign in And Out Procedures

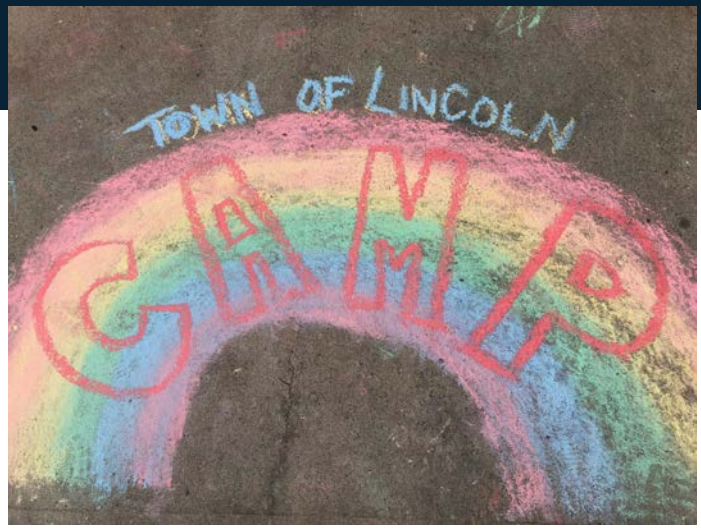
Campers must be signed in and out of camp each day by an approved caregiver. Pick up and drop off will take place at the **north entrance at the Fleming Centre** and at the **main entrance of the Jordan Arena**. Please indicate to the staff that you are there to pick up your camper, and they will direct you where to go. Only caregivers/guardians listed on the camper registration form will be permitted to pick up a camper. **Please have your photo ID ready for pick up.** Campers will not be released to anyone not on the authorized pick up list. Please update your PlayLincoln account to include those that are authorized to pick up your campers.

Do campers use the pool or spray pad?

Campers will be participating in water activities at either the Jordan Lions Pool or Spray Pad or the Allan F. Gretsinger Pool (AFG). The focus of swim time for camp is on Fun, Friendship, and Safe Aquatics. Swim time is dedicated to campers and staff only. Throughout swim time, camp staff will be in the water with campers, and the pool will be supervised by Town of Lincoln aquatics staff. All campers 6 and under will be required to wear a lifejacket. Lifejackets are available for use or campers can bring their own lifejacket or puddle jumper. Campers 7 and older who wish to swim in the deep end must pass a facility swim test

Off Site Trips

Some weeks campers are transported by school bus for special off site trips. Please arrive on time on trip days to ensure a timely departure. There is no additional cost for off site trips.



Special Considerations

All programs and services offered by the Town of Lincoln strive to be fully accessible and inclusive to all members of our community. Information is extremely important in making this happen.

If your child has any type of special need or if there is any information that might help us plan a more inclusive program, be sure to let us know by filling out the section online or in person during registration.

For our purposes "special needs and considerations" include intellectual and physical disabilities, attention and behaviour concerns, allergies and medication use. All information requested will remain confidential and is requested only so that we can provide the best support for your child.



Things to Know

Attendance

If your child is unable to attend camp please leave a message at 905-563-2799 ext. 319 or email llaird@lincoln.ca . If your camper is feeling ill, please do not bring them to camp that day. If you know in advance that your child will miss a day of camp or needs to leave for an appointment please provide a written note for your child's leader. If a camper becomes ill during the day we will contact the guardian to pick up the camper. A refund will not be issued for individual sick days.

Allergy Aware

Due to the prevalence of nut allergies, we ask that parents of all campers refrain from sending peanut and other nut products to camp. We may ask that you refrain from other food items should another child at camp have a severe allergy. Please take special precautions when packing your child(ren)'s lunch and snacks.

Medication

If your child requires the administration of medication at Camp, please ensure that:

- You complete a medication administration form
- It is sent to camp in the original container
- The exact dosage is indicated on the container
- The label on the medication bears the camper's name
- You send enough medication for the whole day

All medication is supervised by the Head Leader, who will be responsible for ensuring that your child receives their medication while at camp.

Emergency Medical Situations

In the unlikely event of a serious injury, emergency services will be called to respond to the situation. Caregivers will be contacted immediately with information regarding the incident.



Photographs

During camp, staff may take photos of your child engaging in activities for the purpose of publicity and promotion. Please make sure that staff are informed if photographs ARE NOT to be taken of a participant.



Weather and Sun-Safety

All camp sites have access to indoor and outdoor camp spaces. In the event of inclement weather, campers will move indoors.

Please ensure you send sunscreen, hat and sunglasses with your camper. Leaders will encourage the reapplication of sunscreen before heading outside or to the pool. We encourage you to send your child with sunscreen already applied in the morning.

Weekly Communication

An email will be sent the week prior to your scheduled week of camp that outlines specific information about the scheduled activities for that week.

Important Phone Numbers

Lori Laird
Recreation Coordinator
905-563-2799 ext. 283
llaird@lincoln.ca



Community Services, Customer Service Team
905-563-2799 ext. 319

Refund Policy

NEW!

Refunds requested less than 5 business days prior to the start of the program, will be subject to a 50% cancellation fee. A full refund is given if a program is cancelled by the Town of Lincoln. No refunds will be issued after the start of the registered program.

Camper Conduct

All campers are required to behave in an appropriate and cooperative way. Camp rules focus on **RESPECT** :

- Respecting Ourselves** - coming to camp with a positive attitude and actively participating
- Respecting the Camp Environment** - cleaning up and not damaging equipment or property
- Respecting Each Other** - listening, following directions, sharing facilities/equipment/space and not physically or emotionally harming others.

Rules will be reviewed on the first day of each camp week.

- In the case of unacceptable behaviour, one-to-one discussions, verbal warning/redirection and "time outs" will be the primary method of behavioural management. If it is necessary to use time out, children will be supervised at all time. Under no circumstances will physical punishment be used.
- Staff will discuss any serious behavioural concerns that have occurred during the day with caregivers at time of pick up.
- Continued defiance of behaviour expectations by a camper may result in the removal of that camper from the program.
- Behavioural concerns will be treated with confidentiality.

Lost and Found - If you have misplaced any belongings, please ask a camp leader for help in finding the item. Found items will be displayed in the "Sign In/Out" area at the end of each day. Campers are asked not to bring unnecessary personal items to camp.

Find all the ways you can play in Lincoln by signing up for our monthly recreation newsletter.

Learn about upcoming programs and events offered by the Community Service Department.

