

Lincoln Museum & Cultural Centre Volunteer Application

VOLUNTEER INFORMATION	
FIRST NAME:	LAST NAME:
ADDRESS:	
HOME PHONE:	ALTERNATIVE #
EMAIL ADDRESS:	
EMERGENCY CONTACT	PHONE #
IF A STUDENT, PLEASE INDICATE: AGE	SCHOOL GRADE
VULNERABLE SECTOR CHECK FORM: Y OR N	
Have you attended a Museum program in the past? <input type="checkbox"/> YES <input type="checkbox"/> NO If, Yes which program and when:	
Have you volunteered at the Museum in the past? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, describe role:	
Are you volunteering to fulfill a specific requirement? (<i>i.e. Community Service Hours</i>) <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, what requirement:	
Why are you interested in volunteering at the Museum?	

Please list any previous volunteer or leadership experience and/or community involvement. Do you have any experience working with children?

Please list any **certifications, skills, talents, knowledge** etc. that you possess that would assist you as a Museum Volunteer. The museum is especially interested in skills such as sewing, languages, or other handicrafts:

REFERENCE

NAME	PHONE NUMBER
EMAIL ADDRESS:	OCCUPATION:

To the best of my knowledge all the above information is accurate and up to date. I hereby give my permission and consent to contact the above reference.

Signature:

Date:

- FOR STAFF USE ONLY -

Received by:

NAME:

DATE:

AVAILABILITY

Museum Hours

Monday - Closed

Tuesdays-Sundays - 10:00am - 5:00 pm

Fridays - 10:00am - 8:00 pm

** Please note that events and programs may operate outside of normal museum hours*

Please indicate when you are available to volunteer:

Days of Week: _____

Morning, Afternoon, Evening: _____

Please check all areas you are interested in:

- Historic Herb Garden

Interested in the great outdoors? Help keep the museum's herb garden and flower beds looking their best. Seasonal from spring to autumn.

- Promotion & Fundraising

Assist with specific departmental projects. Great for people with a background knowledge in development and fundraising.

- Events & Programming

The museum holds a variety of programming and special events throughout the year where volunteer support is welcomed. Duties in this area vary depending on the event and details are always given beforehand.

- Tour Guide

Tour Guides lead the visitors through the historic buildings, run weekly public tours as well as pre-booked group tours. Due to the amount of training involved, a two-year commitment is required.

- Greeter

Greeters provide a friendly welcome to visitors. They provide visitors with information about the museum, the museum and its exhibitions. Training is provided.

- Special Projects

Can you read a foreign language? Do you have experience with library and archive management? Are you skilled with a sewing machine? Let us know your hidden talent! Special training may be required.

VOLUNTEER INTERVIEW

All volunteers must go through an interview process with the Museum Staff before being accepted. Once the volunteer application form is submitted, the Museum will contact the prospective volunteer via phone or email.

Please indicate when the best time to call is: _____

VOLUNTEER ORIENTATION AND TRAINING

All volunteers must attend volunteer orientation and training. You will be notified of the date(s) after your interview. Training sessions and orientation are mandatory. Certain volunteer positions will also require on-going additional training.

QUESTIONS

If you have questions, please contact museum@lincoln.ca