

THE CORPORATION OF THE TOWN OF LINCOLN

BY-LAW NO. 2024-85

A BY-LAW TO ESTABLISH AND REGULATE  
PAYMENT OF VARIOUS FEES AND CHARGES  
WITHIN THE TOWN OF LINCOLN

WHEREAS:

1. Section 391 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that despite any Act, a municipality may pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it and for the use of its property, including property under its control.
2. Section 69 (1) of the Planning Act R.S.O. 1990, c. P. 13, as amended, provides that a municipality may establish a tariff of fees for the processing of applications.
3. Section 7 of the Building Code Act, 1992, S.O. 1992, as amended, authorizes a municipal Council to pass by-laws concerning the issuance of permits and related matters requiring the payment of fees on applications for and on the issuance of permits.
4. The Town of Lincoln Budget Committee approved Report FN-16-24 on November 25, 2024, and deems it expedient to enact a comprehensive by-law establishing and requiring the payment of fees for information, services, activities and use of Town property.

NOW THEREFORE, the Council of the Corporation of the Town of Lincoln enacts as follows:

1. The fees and charges as set out in Schedule A attached hereto and forming part of this By-law are hereby established and adopted by the Council of the Town of Lincoln.
2. The fees and charges as listed in Schedule A to this By-law include Harmonized Sales Tax (HST), where indicated.
3. All fees and charges applicable under this by-law shall be payable in advance of services being rendered, except for:
  - a. Emergency services
  - b. Actions taken by the Town to rectify failures or by-law infractions on the part of a resident, in which case, the fee payable will be in arrears and invoiced after the service or activity is provided
  - c. Instances where the timing and conditions for payment is prescribed in agreements or contracts approved by Council.
4. In the event that any information, service, activity or use of Town property is requested by a person, and a fee or charge for such information, service, activity or use of Town property has not been specifically provided for in Schedule A, a fee or charge shall be calculated by Town staff to appropriately recover town costs and shall be incorporated into this By-law as soon as is practicable.
5. Fees and charges that have been imposed in accordance with this by-law that remain unpaid after the date on which they are due shall have interest applied at the rate of 1.25% per month until paid in full.
6. All fees owing to the Town that are unpaid are considered a debt to the Town and, together with all interest and penalties accrued thereupon, may

be collected by the Town by action, or may be collected by the Town on its behalf, or may be added to the property tax roll and collected in like manner as taxes.

7. The Treasurer is authorized to carry out the administration of this By-law, including but not limited to the enforcement thereof, the collection activity, and for initiating such legal action as may be considered appropriate.
8. Should any part of this By-law, including any part of a Schedule attached hereto, be determined by a court of competent jurisdiction to be invalid or of no force, it is the stated intention of Council that such invalid part of this By-law shall be severable from this Bylaw and that the remainder of this By-law, including the remainder of each Schedule, as applicable, shall continue to operate and be in force.
9. This By-law shall be known as the "Fees and Charges By-law".
10. By-law 2024-01 is hereby repealed.
11. This By-law shall come into force and effect on January 1, 2025.

**PASSED AND ENACTED** on the 16th day of December 2024.

*Original signed by:*  
\_\_\_\_\_  
MAYOR: SANDRA EASTON

*Original signed by:*  
\_\_\_\_\_  
CLERK: JULIE KIRKELOS



# 2025 FEES & CHARGES



EFFECTIVE JANUARY 1, 2025



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# 2025 Fees and Charges

Service: ED & Culture

Description		Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>ADULT PROGRAMS</b>						
Bob Ross - Oil Paint	18+	event	\$ 53.00	\$ 54.50	1.50	Y
Starlight Market (by donation)		event	\$ -	\$ -	-	N
Lecture Series (by donation)	18+	event	\$ -	\$ -	-	N
Museum Private Program & Tour	18+	event	\$ 22.60	\$ 22.60	-	Y
Historic Cemetery Walk		event	N/A	\$ 22.00	22.00	Y
Harvest Pioneer Day		event	\$ 5.00	\$ 5.00	-	Y
<b>CHILD AND YOUTH PROGRAMS</b>						
Studio Sunday		event	\$ 15.50	\$ 16.00	0.50	N
Stroller Time		event	\$ 10.00	N/A	(10.00)	N
Steam Saturday		event	\$ 15.50	\$ 16.00	0.50	N
Starlight Market Craft		craft	\$ 5.00	\$ 5.00	-	N
Museum Specialty Camp	6 to 12	4 day wk	\$ 158.00	\$ 165.00	7.00	N
Museum Specialty Camp	6 to 12	5 day wk	\$ 198.00	\$ 206.00	8.00	N
Harvest Pioneer Day		event	\$ 5.00	N/A	(5.00)	N
PA Day Camp	6 to 12	day	\$ 40.00	\$ 42.50	2.50	N
Night at the Museum	6 to 12		\$ 35.00	\$ 42.50	7.50	N

# 2025 Fees and Charges

Service: ED & Culture

Description	Unit of Measure		2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>EDUCATIONAL AND OUTREACH PROGRAMS</b>						
School Program - Museum	school age	child	\$ 12.35	\$ 12.72	0.37	N
School Program - School or Virtual Outreach	school age	child	\$ 10.00	\$ 10.00	-	N
Senior Program - In home or Virtual Outreach	65+	person	\$ 10.00	\$ 10.00	-	Y
<b>TOURS</b>						
Jordan Village Haunted Tour	18+	1.5 hrs	\$ 35.00	N/A	(35.00)	Y
Exhibits & Grounds Walking Tour	18+	1 hr	\$ 10.00	\$ 10.00	-	Y
<b>RESEARCH/REPRODUCTION/MEMBERSHIPS</b>						
Reproduction fees: oversized prints or scan prices will depend on the cost associated with production.						
Digital Or Scanned Images		image	\$ 5.35	\$ 5.51	0.16	Y
Archival Digital/Scanned Copy		copy	\$ 10.70	\$ 11.00	0.30	Y
Museum Membership Single			\$ 39.55	\$ 39.55	-	Y
Museum Membership Family			\$ 73.45	\$ 73.45	-	Y
Museum Membership Senior			\$ 35.59	\$ 35.59	-	Y

# 2025 Fees and Charges

Service: ED & Culture

Description		Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>FACILITY RENTALS - MUSEUM &amp; CULTURAL CENTRE</b>						
Birthday Party - 2.5 hours	all ages	event	\$ 183.85	\$ 189.37	5.52	Y
Additional Guests		each	\$ 10.00	\$ 10.00	-	Y
Entire Facility - After Hours - includes multipurpose room, schoolhouse and grounds; wifi; access to 36 chairs and 10 tables; 2 staff to supervise.						
Base Rate - 3 hours		event	\$ 854.65	\$ 880.28	25.63	Y
Additional hour		hr	\$ 284.70	\$ 293.24	8.54	Y
Multipurpose Room - includes multipurpose room; wifi; access to 36 chairs and 10 tables - after hours includes 1 staff member to supervise						
Base Rate - 3 hours		event	\$ 189.40	\$ 195.08	5.68	Y
Additional hour		hr	\$ 62.50	\$ 64.38	1.88	Y
Base Rate - 3 hours - After Hours		event	\$ 330.90	\$ 340.83	9.93	Y
Additional hour - After Hours		hr	\$ 110.30	\$ 113.60	3.30	Y
Non Profit Groups - Hourly	no minimum	hr	\$ 32.05	\$ 32.98	0.93	Y
Non Profit Groups - Hourly - After Hours	no minimum	hr	\$ 79.30	\$ 81.68	2.38	Y

# 2025 Fees and Charges

Service: ED & Culture

Description		Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>FACILITY RENTALS - MUSEUM &amp; CULTURAL CENTRE CONT'D</b>						
Schoolhouse - includes schoolhouse and access to main facility for washroom use; 1 staff member - after hours includes 2 staff members to supervise						
Base Rate - 3 hours		event	\$ 330.90	\$ 340.83	9.93	Y
Additional hour		hr	\$ 110.30	\$ 113.61	3.31	Y
Base Rate - 3 hours - After Hours		event	\$ 468.60	\$ 482.66	14.06	Y
Additional hour - After Hours		hr	\$ 156.00	\$ 160.68	4.68	Y
Non Profit Groups - Hourly	no minimum	hr	\$ 110.30	\$ 113.61	3.31	Y
Non Profit Groups - Hourly - After Hours	no minimum	hr	\$ 156.00	\$ 160.68	4.68	Y
Grounds Special Events (film crew, wedding ceremony, etc.) - includes power access from main facility - after hours includes 1 staff member to supervise						
Hourly	no minimum	hr	\$ 100.85	\$ 103.88	3.03	Y
Hourly - After Hours	no minimum	hr	\$ 147.60	\$ 152.03	4.43	Y
Additional Tables - Above Museum Inventory		each	\$ 11.55	\$ 11.90	0.35	Y
Additional Chairs - Above Museum Inventory		each	\$ 3.05	\$ 3.14	0.09	Y
Tech Setup - Projector; microphone; speaker; PA system		event	\$ 23.75	\$ 24.46	0.71	Y
<b>PROGRAM CANCELLATION/REFUND</b>						
Program Admin Fee		each	\$ 15.00	\$ 15.00	-	N
Program Cancellation Fee - 50% of Registration Fee		each	\$ -	\$ -	-	N



# 2025 Fees and Charges

Service: ED & Culture

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>FILMING PERMITS</b>					
Processing/Review Fee	permit	\$ 223.00	\$ 230.00	7.00	N
Permit Fee	each	\$ -	as negotiated		
<b>SHORT TERM ACCOMMODATIONS AND BED AND BREAKFAST</b>					
By-law 2024-62					
1-year license	each	\$ 550.00	\$ 550.00	-	N
2-year license	each	\$ 650.00	\$ 650.00	-	N
Renewal application	each	\$ 150.00	\$ 150.00	-	N

# 2025 Fees and Charges

**Service:** Recreation

Description		Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>WATER SAFETY LESSONS</b>						
Bronze Star	under 14	20 hrs	\$ 79.60	\$ 82.80	3.20	N
Bronze Star - Youth	14+	20 hrs	\$ 89.90	\$ 93.00	3.10	Y
Bronze Medallion - Includes Manual and Workbook	under 14	20 hrs	\$ 193.80	\$ 201.55	7.75	N
Bronze Medallion - Youth - Includes Manual and Workbook	14+	20 hrs	\$ 219.00	\$ 227.75	8.75	Y
Bronze Cross	under 14	20 hrs	\$ 153.00	\$ 159.10	6.10	N
Bronze Cross - Youth	14+	20 hrs	\$ 172.90	\$ 179.80	6.90	Y
Drop In Lessons	4+	per lesson	\$ 6.50	\$ 6.75	0.25	N
Drop In Lessons - Adult	18+	per lesson	\$ 8.50	\$ 9.00	0.50	Y
Lifesaving Society - Parent & Tot		per 30 min lesson	\$ 7.00	\$ 7.25	0.25	N
Lifesaving Society - Preschool 1 - 5	3 to 5	per 30 min lesson	\$ 7.00	\$ 7.25	0.25	N
Lifesaving Society - Level 1 - 4	6+	per 30 min lesson	\$ 7.00	\$ 7.25	0.25	N
Lifesaving Society - Level 3 - 4	6+	per 45 min lesson	\$ 8.00	\$ 8.50	0.50	N
Lifesaving Society - Level 5 - 6	under 14	per 60 min lesson	\$ 10.00	\$ 10.50	0.50	N
Lifesaving Society - Level 5 - 6 Youth	14+	per 60 min lesson	\$ 11.30	\$ 11.75	0.45	Y
National Lifeguard Recert	16+	5 hrs	\$ 95.88	\$ 99.70	3.82	Y

# 2025 Fees and Charges

**Service:** Recreation

Description		Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>WATER SAFETY LESSONS CONT'D</b>						
Rookie, Ranger, Star - Youth	16+	per 60 min lesson	\$ 11.30	\$ 11.75	0.45	Y
Rookie, Ranger, Star	under 14	per 60 min lesson	\$ 10.00	\$ 10.40	0.40	N
<b>LANE SWIM</b>						
Adult	18+	entrance	\$ 4.00	\$ 4.25	0.25	Y
Older Adult	55+	entrance	\$ 3.00	\$ 3.25	0.25	Y
<b>FITNESS - AFG COMMUNITY POOL ONLY</b>						
Adult - Drop in	18+	1 hr	\$ 7.25	\$ 7.50	0.25	Y
Older Adult - Drop In	55+	series	\$ 7.25	\$ 7.50	0.25	Y
Season Pass - 8 weeks	18+	series	\$ 116.70	\$ 121.40	4.70	Y
Clip Card - 10 Classes	18+	series	\$ 59.70	\$ 67.50	7.80	Y
<b>SEASON SWIM PASS</b>						
12 weeks						
Child	3 to 13	season	\$ 72.60	\$ 75.50	2.90	Y
Youth	14 to 17	season	\$ 75.90	\$ 79.00	3.10	Y
Adult	18 to 64	season	\$ 79.20	\$ 82.00	2.80	Y
Older Adult	55+	season	\$ 72.60	\$ 75.50	2.90	Y
Family		season	\$ 138.60	\$ 144.00	5.40	Y

# 2025 Fees and Charges

**Service:** Recreation

Description		Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>DAILY SWIM PASS</b>						
Child	3 to 13	day	\$ 4.50	N/A	(4.50)	Y
Youth	14 to 17	day	\$ 5.50	N/A	(5.50)	Y
Adult	18 to 64	day	\$ 7.00	N/A	(7.00)	Y
Senior	65+	day	\$ 4.50	N/A	(4.50)	Y
Family		day	\$ 14.00	N/A	(14.00)	Y
<b>LEISURE SWIM CLIP CARD</b>						
Child - 10 swims	3 to 13	card	\$ 27.00	\$ 29.25	2.25	Y
Youth - 10 swims	14 to 17	card	\$ 31.50	\$ 33.75	2.25	Y
Adult - 10 swims	18 to 64	card	\$ 36.00	\$ 38.25	2.25	Y
Older Adult - 10 swims	55+	card	\$ 27.00	\$ 29.25	2.25	Y
Family - 10 swims		card	\$ 90.00	\$ 99.00	9.00	Y
Family - 5 Swims		card	\$ 50.00	\$ 55.00	5.00	Y
<b>LEISURE SWIM</b>						
Child	3 to 13	entrance	\$ 3.00	\$ 3.25	0.25	Y
Youth	14 to 17	entrance	\$ 3.50	\$ 3.75	0.25	Y
Adult	18 to 64	entrance	\$ 4.00	\$ 4.25	0.25	Y
Older Adult	55+	entrance	\$ 3.00	\$ 3.25	0.25	Y
Family		entrance	\$ 10.00	\$ 11.00	1.00	Y
Group - No fee for Support Person	per person	entrance	\$ 3.00	\$ 3.25	0.25	Y

# 2025 Fees and Charges

**Service:** Recreation

Description		Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>PRIVATE LESSONS</b>						
Single Lessons						
Child	3 to 13	per lesson	\$ 25.75	\$ 27.00	1.25	N
Youth	14 to 17	per lesson	\$ 29.00	\$ 30.00	1.00	Y
Adult	18+	per lesson	\$ 29.00	\$ 30.00	1.00	Y
<b>SEMI-PRIVATE LESSONS</b>						
Single Lessons						
Child	3 to 13	per lesson	\$ 16.00	\$ 17.00	1.00	N
Youth	14 to 17	per lesson	\$ 17.95	\$ 19.00	1.05	Y
Adult	18+	per lesson	\$ 17.95	\$ 19.00	1.05	Y
<b>SWIM TEAM - AFG COMMUNITY POOL ONLY</b>						
7 weeks						
Child	3 to 13	series	\$ 148.50	\$ 154.50	6.00	N
Youth	14 to 17	series	\$ 167.80	\$ 174.50	6.70	Y
Family - 3 or more children	3 to 17	series	\$ 403.00	\$ 419.00	16.00	N
<b>SUMMER PROGRAMS</b>						
Adventure Camp	4 to 12	5 day wk	\$ 167.00	\$ 174.00	7.00	N
Adventure Camp	4 to 12	4 day wk	\$ 134.00	\$ 139.00	5.00	N
Speciality Camp	7 to 12	5 day wk	\$ 198.00	\$ 206.00	8.00	N
Speciality Camp	7 to 12	4 day wk	\$ 158.00	\$ 165.00	7.00	N
Extended Care		day	\$ 8.25	\$ 8.50	0.25	N

# 2025 Fees and Charges

**Service:** Recreation

Description		Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>SUMMER PROGRAMS CONT'D</b>						
Late Pickup Fee - 15 mins +		occurance	\$ 5.00	\$ 5.00	-	N
Swim At Camp	7 to 12	5 lessons	\$ 19.00	N/A	(19.00)	N
Swim Lessons At Camp	7 to 12	daily	N/A	\$ 7.25	7.25	N
Leader In Training	12.5 to 13	5 day wk	\$ 167.00	\$ 174.00	7.00	N
Leader In Training - Youth	14 to 16	5 day wk	\$ 189.00	\$ 196.60	7.60	Y
Leader In Training	12.5 to 13	4 day wk	\$ 134.00	\$ 139.00	5.00	N
Leader In Training - Youth	14 to 16	4 day wk	\$ 152.00	\$ 157.00	5.00	Y

## MULTI FAMILY SUMMER CAMP DISCOUNT

First child will pay full price, any additional children will received a 10% discount. Valid only for summer camp programs, when siblings are attending camp the same week.

## HOLIDAY BREAK CAMP (Winter Break, March Break, PA Day)

Holiday Break Camp	4 to 12	per day	\$ 40.00	\$ 42.50	2.50	N
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## ADULT RECREATION PROGRAMS

Yoga	18+	1 class	\$ 14.70	\$ 14.70	-	Y
NIA	18+	1 class	\$ 14.70	\$ 14.70	-	Y
Ballroom Dance	18+	1 class	\$ 14.70	\$ 14.70	-	Y
Move To Be Fit	18+	1 class	\$ 13.20	\$ 13.20	-	Y

# 2025 Fees and Charges

**Service:** Recreation

Description		Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>LINCOLN SENIORS' CLUB MEMBER DISCOUNT</b>						
Lincoln Seniors' Club Members receive 25% discount on recreation fitness programs - proof of valid membership required.						
Yoga	55+	1 class	N/A	\$ 11.00	11.00	Y
NIA	55+	1 class	N/A	\$ 11.00	11.00	Y
Ballroom Dance	55+	1 class	N/A	\$ 11.00	11.00	Y
Move To Be Fit	55+	1 class	N/A	\$ 9.90	9.90	Y
<b>CHILD/YOUTH RECREATION PROGRAMS</b>						
Babysitter / Stay Safe Training	9 to 13	1 day course	\$ 54.00	\$ 56.00	2.00	N
Cooking Club	7 to 12	1 class	\$ 27.00	\$ 28.00	1.00	N
Dance Sampler	4 to 10	1 class	\$ 7.00	\$ 7.50	0.50	N
Music Munchkins	0 to 4	1 class	\$ 10.00	\$ 10.40	0.40	N
Holiday Mashup / Curbside Pick Up Kit	4 to 12	1 class/kit	\$ 21.00	\$ 22.00	1.00	N
Kids Night Out	8 to 12	1 class	\$ 22.00	N/A	(22.00)	N
Super Saturday	4 to 10	1 class	\$ 32.00	\$ 33.00	1.00	N
Smash Club	4 to 14	1 class	\$ 13.75	\$ 14.38	0.63	N
Skipping Class	7+	1 class	\$ 15.50	\$ 16.00	0.50	N
Sportball	18mos to 12 yrs	1 class	\$ 17.00	\$ 17.50	0.50	N
Skateboard Lesson	6 to 14	1 class	\$ 21.00	\$ 22.00	1.00	N
Fun with Friends	1-4 years	1 class	\$ 12.00	\$ 12.00	-	N
Learn to Code Classes	6-12 years	1 class	N/A	\$ 18.00	18.00	N
<b>PROGRAM CANCELLATION/REFUND</b>						
Program Admin Fee		each	\$ 15.00	\$ 15.00	-	N
Program Cancellation Fee - 50% of Registration Fee		each	\$ -	\$ -	-	N

# 2025 Fees and Charges

Service: Facilities

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
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## NOTES:

Changes to ice related fees will be effective at the start of the season; September 2024

All rentals require insurance listing the Town of Lincoln as an additional insured.

Reimbursement of Town direct costs as required; Parks will remain open to the public.

## ELECTRIC VEHICLE CHARGING STATIONS

Level 2 EV Charging Station (Hourly Use)	hr	\$ 2.83	\$ 2.83	-	Y
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## POOL RENTAL

Full use of AFG or Jordan Lions Park Pool	hr	\$ 125.00	\$ 150.00	25.00	Y
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## ARENA ICE RENTAL

Prime Ice - Weekdays after 4pm & Weekends	hr	\$ 240.00	\$ 250.40	10.40	Y
Non Prime Ice - Weekdays before 4pm	hr	\$ 156.00	\$ 162.25	6.25	Y
Minor Sport Rate	hr	\$ 183.55	\$ 190.90	7.35	Y
School Rate	hr	\$ 104.00	\$ 108.20	4.20	Y
Day Of Ice Prime	hr	\$ 156.00	\$ 162.25	6.25	Y
Day Of Ice Non Prime	hr	\$ 135.65	\$ 141.10	5.45	Y
Special Event Includes Arena, lower concourse, 4 meeting rooms.	day	\$ 1,737.60	\$ 1,807.10	69.50	Y
Large Scale Rental Deposit (Covering facility damage, cleaning costs, additional staff costs)		N/A	\$ 200.00	200.00	N



# 2025 Fees and Charges

Service: Facilities

Description		Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>PUBLIC SKATING</b>						
Child	3 to 13	entrance	\$ 3.00	\$ 3.25	0.25	Y
Youth	14 to 17	entrance	\$ 3.50	\$ 3.75	0.25	Y
Adult	18 to 64	entrance	\$ 4.00	\$ 4.25	0.25	Y
Older Adult	55+	entrance	\$ 3.00	\$ 3.25	0.25	Y
Family - 2 adults; up to 4 children		entrance	\$ 10.00	\$ 11.00	1.00	Y
<b>PUBLIC SKATING CLIP CARD</b>						
Child - 10 skates	3 to 13	card	\$ 27.00	\$ 29.25	2.25	Y
Youth - 10 skates	14 to 17	card	\$ 31.50	\$ 33.75	2.25	Y
Adult - 10 skates	18 to 64	card	\$ 36.00	\$ 38.25	2.25	Y
Older Adult - 10 skates	55+	card	\$ 27.00	\$ 29.25	2.25	Y
Family - 2 adults; up to 4 children - 10 skates		card	\$ 90.00	\$ 99.00	9.00	Y
Family - 2 adults; up to 4 children - 5 skates		card	\$ 50.00	\$ 55.00	5.00	Y
<b>PUBLIC SKATING PASS</b>						
Child	3 to 13	season	\$ 72.60	\$ 75.00	2.40	Y
Youth	14 to 17	season	\$ 82.00	\$ 85.00	3.00	Y
Adult	18 to 64	season	\$ 99.00	\$ 103.00	4.00	Y
Older Adult	55+	season	\$ 72.60	\$ 75.00	2.40	Y
Family - 2 adults; up to 4 children		season	\$ 198.00	\$ 205.00	7.00	Y

# 2025 Fees and Charges

Service: Facilities

Description		Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>DROP IN RECREATION PROGRAM FEES - (ie. Pickleball, Basketball &amp; floor hockey)</b>						
Child	3 to 13	entrance	N/A	\$ 3.25	3.25	Y
Youth	14 to 17	entrance	N/A	\$ 3.75	3.75	Y
Adult	18 to 64	entrance	N/A	\$ 4.25	4.25	Y
Older Adult - 10 skates	55+	entrance	N/A	\$ 3.25	3.25	Y
Family - 2 adults; up to 4 children		entrance	N/A	\$ 11.00	11.00	Y
<b>DROP IN RECREATION PROGRAM FEES - (i.e. Pickleball, Basketball &amp; Floor hockey) - CLIP CARD</b>						
Child - 10 visits	3 to 13	card	N/A	\$ 29.25	29.25	Y
Youth - 10 visits	14 to 17	card	N/A	\$ 33.75	33.75	Y
Adult - 10 visits	18 to 64	card	N/A	\$ 38.25	38.25	Y
Older Adult - 10 visits	55+	card	N/A	\$ 29.25	29.25	Y
Family - 2 adults; up to 4 children - 10 visits		card	N/A	\$ 99.00	99.00	Y
Family - 2 adults; up to 4 children - 5 visits		card	N/A	\$ 50.00	55.00	Y
<b>DROP IN RECREATION PROGRAM FEES - (ie. Pickleball, basketball, floor hockey) - SEASON PASS</b>						
Child	3 to 13	3 months	N/A	\$ 75.00	75.00	Y
Youth	14 to 17	3 months	N/A	\$ 85.00	85.00	Y
Adult	18 to 64	3 months	N/A	\$ 103.00	103.00	Y
Older Adult	55+	3 months	N/A	\$ 75.00	75.00	Y
Family - 2 adults; up to 4 children		3 months	N/A	\$ 205.00	205.00	Y

# 2025 Fees and Charges

Service: Facilities

Description		Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>PLAY PASS</b>						
Access for public skates, public swims and drop in recreation programs for the calendar year						
Child	3 to 13	season	\$ 144.85	\$ 150.00	5.15	Y
Youth	14 to 17	season	\$ 163.70	\$ 170.00	6.30	Y
Adult	18 to 64	season	\$ 178.20	\$ 185.00	6.80	Y
Older Adult	55+	season	\$ 144.85	\$ 150.00	5.15	Y
Family - 2 adults; up to 4 children		season	\$ 336.60	\$ 350.00	13.40	Y
<b>SHINNY HOCKEY</b>						
Recreational Hockey Games - Adult						
Adult	18+	each	\$ 13.00	\$ 13.50	0.50	Y
Clip Card - 6 skates	18+	card	\$ 73.00	\$ 75.90	2.90	Y
<b>TICKET ICE</b>						
Figure Skating Practice - Free Coach						
Skater (Child, Youth)		each	\$ 6.00	\$ 6.25	0.25	Y
Clip Card - 10 skates		card	\$ 54.00	\$ 56.25	2.25	Y
<b>STICK &amp; PUCK</b>						
Recreational Hockey Practice - All ages						
Skater (Child, Adult, Youth, Older Adult)	3+	each	\$ 6.00	\$ 6.25	0.25	Y
Clip Card - 10 skates	per person	card	\$ 54.00	\$ 56.25	2.25	Y

# 2025 Fees and Charges

Service: Facilities

Description		Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>ARENA AND HALL RENTALS</b>						
Lincoln Community Centre						
Hall / Pickleball Court		hr	\$ 53.00	\$ 55.10	2.10	Y
Hall - over 5 hours (up to 12am)		day	\$ 514.50	N/A	(514.50)	Y
Small Parking Lot		event	\$ 32.90	\$ 34.20	1.30	Y
Jordan Arena						
Hall - Max 100 people		hr	\$ 39.25	\$ 46.00	6.75	Y
Dry Ice/Floor	seasonal	hr	\$ 117.80	\$ 122.50	4.70	Y
Dry Ice/Floor - Minor Sports & Schools	seasonal	hr	\$ 73.20	\$ 76.10	2.90	Y
Fleming Centre						
Meeting Room - max 30 people	1 room	hr	\$ 26.50	\$ 27.60	1.10	Y
Meeting Room - max 60 people	2 rooms	hr	\$ 32.85	\$ 36.80	3.95	Y
Meeting Room - max 100 people	3 rooms	hr	\$ 29.25	\$ 46.00	16.75	Y
Concourse		hr	\$ 39.00	\$ 40.55	1.55	Y
Dry Ice/Floor	seasonal	hr	\$ 117.80	\$ 122.50	4.70	Y
Dry Ice/Floor - Minor Sports & Schools	seasonal	hr	\$ 73.20	\$ 76.10	2.90	Y
Pickleball Court Rental Fee	1 court	hr	N/A	\$ 20.00	20.00	Y
Parking Lot - one section		event	\$ 70.00	\$ 72.80	2.80	Y

# 2025 Fees and Charges

**Service:** Facilities

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>ARENA AND HALL RENTALS CONT'D</b>					
Special Event	day	\$ 1,737.60	\$ 1,807.10	69.50	Y
Includes Arena dry floor, lower concourse, 4 meeting rooms					
Children's Skating Party	event	\$ 107.00	\$ 111.30	4.30	Y
Includes admission for 20 skaters and 2 adults into scheduled public skate, 2 1/2 hours of one meeting room					
Children's Sports Party	event	\$ 55.00	\$ 111.30	56.30	Y
Includes 1 hour use of half of dry floor for 20 children and 2 adults, 2 1/2 hours of one meeting room					
After Hour Premium Rental Fee (after 10pm)	hr	N/A	\$ 27.55	27.55	Y
Rental Deposit (Covering facility damage, cleaning costs, additional staff costs)		N/A	\$ 200.00	200.00	N
<b>CHARLES DALEY PARK</b>					
Areas: East Pavillion; West Pavilion; Designated Picnic Area; Bandshell					
Area Rental - under 50 people	1 area	day	\$ 70.00	N/A	(70.00) Y
Area Rental under 50 people	1 area	hr	N/A	\$ 20.00	20.00 Y
Small Scale Rental - 50-99 people	2 areas	day	\$ 139.00	N/A	(139.00) Y
Small Scale Rental - 51-100 people	2 areas	hr	N/A	\$ 40.00	40.00 Y
Medium Scale Rental - 100-499 people	all areas	day	\$ 279.00	N/A	(279.00) Y
Medium Scale Rental - 101-250 people	all areas	hr	N/A	\$ 60.00	60.00 Y
Large Scale Rental - 251+ people	all areas	day	\$ 1,333.50	\$ 1,386.85	53.35 Y
Large Scale Private and/or Ticketed Event (251+ people)	all areas	day	N/A	\$ 1,807.10	1,807.10 Y
Parking Lot Section	one section	day	\$ 70.00	\$ 72.80	2.80 Y
Small Gazebo - Upper Parking Lot	max 10 people	day	\$ 26.50	\$ 27.60	1.10 Y
Rental Deposit (Covering facility damage, cleaning costs, additional staff costs)	day	N/A	\$ 500.00	500.00	N

# 2025 Fees and Charges

Service: Facilities

Description		Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>ROTARY PARK</b>						
Areas: Small Pavillion; Outdoor Learning Classroom						
Rotary Park Small Pavillion		day	\$ 70.00	\$ 72.80	2.80	Y
Outdoor Learning Classroom		day	\$ 26.50	\$ 27.60	1.10	Y
Small Scale Rental - 50-99 people	large pavillion	day	\$ 139.00	N/A	(139.00)	Y
Rotary Park Large Pavillion Rental - under 50 people	large pavillion	hr	N/A	\$ 20.00	20.00	Y
Small Scale Rental - 51-100 people	large pavillion	hr	N/A	\$ 40.00	40.00	Y
Medium Scale Rental - 100-499 people	both pavillions	day	\$ 279.00	N/A	(279.00)	Y
Medium Scale Rental - 101-250 people	all areas	hr	N/A	\$ 60.00	60.00	Y
Large Scale Rental - 251 people +	all areas		\$ 1,333.50	\$ 1,386.85	53.35	Y
<b>SPORTS PARKS</b>						
Sports Parks: Beamsville Lions Park; Jordan Lions Park						
Small Tournaments - All Fields and Pavilion	under 500 people	day	\$ 427.50	\$ 444.60	17.10	Y
Large Events - All Fields and Pavilion	500+ people	day	\$ 1,333.50	\$ 1,386.84	53.34	Y
Sports Field Rental - Adult - No Lights	18+	per hour	\$ 30.00	\$ 31.20	1.20	Y
Sports Field Rental - Adult - Lights 7pm+	18+	per hour	\$ 36.00	\$ 37.45	1.45	Y
Sports Field Rental - Child Team	7 and under	person	\$ 13.50	\$ 14.05	0.55	N
Sports Field Rental - Youth Team	8 to 18	person	\$ 17.50	\$ 18.20	0.70	N
Sports Field Lights - Child or Youth Team	7pm+	per hour	\$ 6.00	\$ 6.25	0.25	Y
Pavillion Rental		day	\$ 70.00	N/A	(70.00)	Y
Pavillion Rental		hr	N/A	\$ 20.00	20.00	Y
Large Parking Lot Rental	Seasonal	day	\$ 70.00	\$ 72.80	2.80	Y

# 2025 Fees and Charges

Service: Facilities

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>NEIGHBOURHOOD PARKS</b>					
Areas: Open grass areas at neighbourhood parks (For example: fitness or recreational classes)					
Park Space	hr	\$ 32.80	\$ 34.10	1.30	Y
Multi Purpose Court (Prokich Park)	hr	\$ 32.80	\$ 34.10	1.30	Y
Multi Purpose Court (Prokich Park)	event	\$ 427.50	\$ 444.60	17.10	Y
<b>COMMEMORATIVE DONATIONS</b>					
Tax Receipt Can Be Issued					
Bench With Plaque		\$ 2,475.00	\$ 2,475.00	-	N
Tree With Plaque		\$ 809.00	\$ 900.00	91.00	N
Picnic Table With Plaque		\$ 2,690.00	\$ 2,890.00	200.00	N
Plaque For Existing Tree		\$ 234.00	\$ 325.00	91.00	N
Plaque For Existing Bench		\$ 234.00	\$ 234.00	-	N
Charles Daley Park Boardwalk Plaque		\$ 208.00	\$ 208.00	-	N
Fleming Centre Arena Seat Plaque		\$ 208.00	\$ 208.00	-	N
Children's Wings of Hope Plaque		\$ 208.00	\$ 208.00	-	N
<b>FOOD AND REFRESHMENT VENDOR</b>					
Class "A" Food and Refreshment Vendor Permit	per permit	\$ 364.00	\$ 364.00	-	Y
Class "B" Food and Refreshment Vendor Permit	per permit	\$ 208.00	\$ 208.00	-	Y

# 2025 Fees and Charges

Service: Facilities

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>FILMING AT TOWN HALL PROPERTY</b>					
Fees and Charges for filming at Town owned properties are subject to the discretion of the Directors	each	N/A	as negotiated		
<b>ADDITIONAL RENTAL FEES</b>					
Facility and Park Cancellation Fee	occurance	\$ 25.00	\$ 25.00	-	N
Additional Picnic Tables or Garbage Cans	up to 9 additional	\$ 159.00	\$ 165.40	6.40	Y
Facility Cleaning Fee	per hour	\$ 85.00	\$ 85.00	-	N
Event - Set Up / Move In / Take Down	day	\$ 300.00	\$ 315.00	15.00	Y
Rental Deposit (Covering facility damage, cleaning costs, additional staff costs)	day	N/A	\$ 500.00	500.00	N



# 2025 Fees and Charges

Service: Utilities

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>VARIABLE RATE - BASED ON WATER USAGE</b>					
Related: By-law 02-21; By-law 01-134					
Water Charge	m <sup>3</sup> of water	\$ 3.026	\$ 3.173	0.150	N
Wastewater Surcharge (Sep-May)	m <sup>3</sup> of water	\$ 3.586	\$ 3.978	0.390	N
Wastewater Surcharge (Jun-Aug)	m <sup>3</sup> of water	\$ 2.690	\$ 3.196	0.510	N
<b>FLAT RATE</b>					
Related: By-law 02-21; By-law 01-134					
Flat Wastewater rates-no water service	quarter	\$ 218.34	\$ 230.22	11.880	N
Wastewater Service on Property	quarter	\$ 187.08	\$ 195.48	8.40	N
Wastewater Base	quarter	\$ 31.26	\$ 34.74	3.48	N
<b>BASE CHARGES - BASED ON SERVICE</b>					
Related: By-law 02-21; By-law 2019-112					
<b>Water and Wastewater Service on Property</b>					
Hookup Size 12.5mm to 19mm (1/2" to 3/4")	quarter	\$ 64.53	\$ 69.59	5.06	N
Water Base	quarter	\$ 33.27	\$ 34.85	1.58	N
Wastewater Base	quarter	\$ 31.26	\$ 34.74	3.48	N
Hookup Size 25mm (1")	quarter	\$ 147.39	\$ 158.82	11.43	N
Water Base	quarter	\$ 75.93	\$ 79.53	3.60	N
Wastewater Base	quarter	\$ 71.46	\$ 79.29	7.83	N
Hookup Size 38mm (1-1/2")	quarter	\$ 212.94	\$ 229.48	16.54	N
Water Base	quarter	\$ 109.71	\$ 114.91	5.20	N
Wastewater Base	quarter	\$ 103.23	\$ 114.57	11.34	N

# 2025 Fees and Charges

Service: Utilities

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>BASE CHARGES - BASED ON SERVICE CONT'D</b>					
Hookup Size 50mm (2")	quarter	\$ 360.42	\$ 388.37	27.95	N
Water Base	quarter	\$ 185.67	\$ 194.47	8.80	N
Wastewater Base	quarter	\$ 174.75	\$ 193.90	19.15	N
Hookup Size 64mm to 75mm (2-1/2" to 3")	quarter	\$ 524.19	\$ 564.96	40.77	N
Water Base	quarter	\$ 270.09	\$ 282.90	12.81	N
Wastewater Base	quarter	\$ 254.10	\$ 282.06	27.96	N
Hookup Size 100mm (4")	quarter	\$ 687.96	\$ 741.42	53.46	N
Water Base	quarter	\$ 354.45	\$ 371.26	16.81	N
Wastewater Base	quarter	\$ 333.51	\$ 370.16	36.65	N
Hookup Size 150mm (6")	quarter	\$ 1,150.47	\$ 1,239.98	89.51	N
Water Base	quarter	\$ 592.80	\$ 620.91	28.11	N
Wastewater Base	quarter	\$ 557.67	\$ 619.07	61.40	N
Hookup Size 200mm (8")	quarter	\$ 1,385.37	\$ 1,461.05	75.68	N
Water Base	quarter	\$ 698.49	\$ 731.61	33.12	N
Wastewater Base	quarter	\$ 686.88	\$ 729.44	42.56	N
Hookup Size 250mm (10")	quarter	\$ 1,662.45	\$ 1,753.26	90.81	N
Water Base	quarter	\$ 838.19	\$ 877.93	39.74	N
Wastewater Base	quarter	\$ 824.26	\$ 875.33	51.07	N

# 2025 Fees and Charges

Service: Utilities

Description	Unit of Measure		2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>Water Service on Property - No Wastewater Service</b>						
Hookup Size 12.5mm to 19mm (1/2" to 3/4")	quarter	\$	35.01	\$ 36.67	1.66	N
Hookup Size 25mm (1")	quarter	\$	79.98	\$ 83.77	3.79	N
Hookup Size 38mm (1-1/2")	quarter	\$	115.59	\$ 121.07	5.48	N
Hookup Size 50mm (2")	quarter	\$	195.54	\$ 204.81	9.27	N
Hookup Size 64mm to 75mm (2-1/2" to 3")	quarter	\$	284.43	\$ 297.92	13.49	N
Hookup Size 100mm (4")	quarter	\$	373.32	\$ 391.02	17.70	N
Hookup Size 150mm (6")	quarter	\$	624.21	\$ 653.81	29.60	N
Hookup Size 200mm (8")	quarter	\$	875.13	\$ 916.62	41.49	N
<b>Temporary Connection</b> - Plus Deposit	each	\$	125.00	\$ 125.00	-	N
<b>Water Hauler Station</b> - Plus Deposit						
Hookup Size 3" - Large Volume (*charged in periods with consumption)	monthly*	\$	138.00	\$ 144.54	6.54	N
Hookup Size 1" - Small Volume (*charged in periods with consumption)	monthly*	\$	46.00	\$ 48.18	2.18	N
<b>Construction Water - New Construction Permits</b>						
<235 m <sup>2</sup>	permit	\$	185.34	\$ 201.46	16.12	N
235 m <sup>2</sup> to 470 m <sup>2</sup>	permit	\$	432.00	\$ 469.58	37.58	N
>470 m <sup>2</sup>	permit	\$	576.00	\$ 626.11	50.11	N

# 2025 Fees and Charges

Service: Utilities

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>MISCELLANEOUS</b>					
Related: By-law 03-75; By-law 2011-64; By-law 2019-46					
Account Notices (Disconnection, Non-Payment)	each	\$ 56.00	\$ 58.00	2.00	
Manual Meter Read	each	\$ 117.00	\$ 121.00	4.00	N
Touch Pad/Radio Frequency (RF) Box Install/Move ≤19mm >19 mm will be charged Actual Costs for time and materials	each	\$ 373.00	\$ 384.00	11.00	N
Meter Install/Move ≤19mm In Buildings >19mm or in pits will be charged Actual Costs for time and materials	each	\$ 468.00	\$ 482.00	14.00	N
Repair Damaged Meter ≤19mm	each	\$ 468.00	\$ 482.00	14.00	N
Repair Damaged Meter >19mm	each	Actual Costs	Actual Costs		
Meter Testing ≤19mm >19mm will be charged Actual Costs for time and materials	each	\$ 373.00	\$ 384.00	11.00	N
Backflow Prevention Device Installation including Meter	device	Actual Costs	Actual Costs		
Watermain Commissioning	each	N/A	Actual Costs + Water Sampling Costs + Actual Water Usage		
Hydrant Flow Testing	each	N/A	Actual Costs		

# 2025 Fees and Charges

Service: Utilities

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>MAINTENANCE WORK - REGULAR HOURS</b>					
Services provided during overtime hours are charged at double the regular hours rate					
Turn On or Off	trip	\$ 117.00	\$ 121.00	4.00	N
Temporary Hydrant/Other Connection	each	\$ 122.00	\$ 126.00	4.00	N
Frozen Pipe Assistance	each	\$ 401.00	\$ 413.00	12.00	N
Rod Sewer or TV Lateral	each	\$ 618.00	\$ 637.00	19.00	N
Watermain Tapping ≤50mm Witness of Tapping	each	\$ 312.00	\$ 321.00	9.00	N
Water Service Call - After Hours	each	\$ 234.00	\$ 242.00	8.00	N
<b>DEPOSITS</b>					
Related: By-law 2019-112; By-law 01-134; By-law 2019-22					
Water Hauler Station					
Hookup Size 3" - Large Volume	account	\$ 100.00	\$ 100.00	-	N
Hookup Size 1" - Small Volume	account	\$ 50.00	\$ 50.00	-	N
Hydrants	account	\$ 1,200.00	\$ 1,200.00	-	N
Temporary Hydrant/Other Connection (2019-22)	account	\$ 1,200.00	\$ 1,200.00	-	N

# 2025 Fees and Charges

Service: Building

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>BUILDING PERMIT APPLICATION FEES</b>					
Minimum Fee	per permit	\$ 215.00	\$ 221.45	6.45	No
<b>GROUP "A" ASSEMBLY</b>					
Portable Classrooms	flat fee	\$ 414.80	\$ 427.24	12.44	No
Schools	sq. metre	\$ 20.75	\$ 21.37	0.62	No
All Recreation Facilities, Including Arenas/Gymnasiums	sq. metre	\$ 20.75	\$ 21.37	0.62	No
Day-Care Facilities	sq. metre	\$ 20.75	\$ 21.37	0.62	No
Libraries	sq. metre	\$ 20.75	\$ 21.37	0.62	No
Places Of Worship	sq. metre	\$ 20.75	\$ 21.37	0.62	No
Restaurants - Over 30 Seats	sq. metre	\$ 20.75	\$ 21.37	0.62	No
Non-Residential - Outdoor Patio	flat fee	\$ 583.20	\$ 600.70	17.50	No
Additions	sq. metre	\$ 20.75	\$ 21.37	0.62	No
<b>GROUP "B" INSTITUTIONAL</b>					
Institutional	sq. metre	\$ 22.88	\$ 23.57	0.69	No
Hospital	sq. metre	\$ 22.88	\$ 23.57	0.69	No
Nursing Homes	sq. metre	\$ 22.88	\$ 23.57	0.69	No
Additions	sq. metre	\$ 22.88	\$ 23.57	0.69	No

# 2025 Fees and Charges

Service: Building

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>GROUP "C" RESIDENTIAL</b>					
Single Detached Dwelling, Semi-Detached Dwelling, Duplex	sq. metre	\$ 15.50	\$ 15.97	0.47	No
Triplex, Fourplex, Row, Townhouse	sq. metre	\$ 15.50	\$ 15.97	0.47	No
Repeat Plans For Single Detached, Etc.	sq. metre	\$ 12.40	\$ 12.77	0.37	No
Apartment Buildings - 3 Storeys Or Less And/Or Less Than 600 m <sup>2</sup>	sq. metre	\$ 15.50	\$ 15.97	0.47	No
Hotels/ Motels - 3 Storeys Or Less And/Or Less Than 600 m <sup>2</sup>	sq. metre	\$ 15.50	\$ 15.97	0.47	No
Trailers/ Mobile Homes	sq. metre	\$ 414.80	\$ 427.24	12.44	No
Additions - Singles To Townhouses	sq. metre	\$ 15.50	\$ 15.97	0.47	No
Additions - Apartments To Hotels/Motels	sq. metre	\$ 15.50	\$ 15.97	0.47	No
<b>GROUP "C" RESIDENTIAL - LARGE BUILDINGS</b>					
Apartment Buildings - 4 Storeys And Over And/Or More Than 600 m <sup>2</sup>	sq. metre	\$ 15.50	\$ 16.28	0.78	No
Hotels/ Motels - 4 Storeys And Over And/Or More Than 600 m <sup>2</sup>	sq. metre	\$ 15.50	\$ 16.28	0.78	No
Additions	sq. metre	\$ 15.50	\$ 16.28	0.78	No
<b>GROUP "D", "E", "F2", "F3" SMALL BUILDINGS</b>					
Office, Retail, Other Business And Personal Services And Manufacturing/Warehouse Buildings					
Single Occupancy	sq. metre	\$ 17.50	\$ 18.03	0.53	No
Multiple Occupancies - Shell Only	sq. metre	\$ 13.25	\$ 13.65	0.40	No
Interior Renovations	sq. metre	\$ 13.25	\$ 13.65	0.40	No
Additions	sq. metre	\$ 17.50	\$ 18.03	0.53	No

# 2025 Fees and Charges

Service: Building

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>GROUP "D" LARGE BUILDINGS</b>					
Office Buildings, Other Business And Personal Services					
Single Occupancy	sq. metre	\$ 15.38	\$ 15.84	0.46	No
Multiple Occupancies - Shell Only	sq. metre	\$ 11.88	\$ 12.24	0.36	No
Interior Renovations	sq. metre	\$ 11.88	\$ 12.24	0.36	No
Additions	sq. metre	\$ 15.38	\$ 15.84	0.46	No
<b>GROUP "E" MERCANTILE - LARGE BUILDINGS</b>					
Retail Stores					
Single Occupancy	sq. metre	\$ 15.38	\$ 15.84	0.46	No
Multiple Occupancies - Shell Only	sq. metre	\$ 11.88	\$ 12.24	0.36	No
Interior Renovations	sq. metre	\$ 11.88	\$ 12.24	0.36	No
Additions	sq. metre	\$ 15.38	\$ 15.84	0.46	No
<b>GROUP "F" INDUSTRIAL - LARGE BUILDINGS</b>					
Manufacturing/Warehouse	sq. metre	\$ 17.38	\$ 17.90	0.52	No
Parking Garage	sq. metre	\$ 11.63	\$ 11.98	0.35	No
Open Mezzanine	sq. metre	\$ 11.63	\$ 11.98	0.35	No
Additions	sq. metre	\$ 17.38	\$ 17.90	0.52	No



# 2025 Fees and Charges

Service: Building

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>ADDITIONAL RESIDENTIAL STRUCTURES</b>					
Garage, Storage Shed, Carport	sq. metre	\$ 4.83	\$ 4.97	0.14	No
Deck, Balcony, Open Porch	sq. metre	\$ 4.83	\$ 4.97	0.14	No
Sunroom (Unheated)	sq. metre	\$ 7.67	\$ 7.90	0.23	No
Finishing A Basement Area	sq. metre	\$ 4.83	\$ 4.97	0.14	No
New Foundation/Basement For An Existing Dwelling	sq. metre	\$ 4.83	\$ 4.97	0.14	No
Private Swimming Pool	flat fee	\$ 250.00	\$ 257.70	7.70	No
<b>ALTERATIONS AND REPAIRS TO EXISTING FLOOR AREAS</b>					
Group A & B Occupancies	sq. metre	\$ 11.63	\$ 11.98	0.35	No
Group C Occupancies	sq. metre	\$ 10.00	\$ 10.30	0.30	No
Group D & E Occupancies	sq. metre	\$ 11.88	\$ 12.24	0.36	No
Group F Occupancies	sq. metre	\$ 11.63	\$ 11.98	0.35	No
<b>INSPECTION FEES</b>					
Where An Inspector Determines That The Work For Which An Inspection Has Been Requested Is Not Sufficiently Complete To Allow For Proper Inspecton	per inspection	\$ 100.00	\$ 103.00	3.00	No
Where A Requested Inspection Reveals An Infraction That Was Identified At A Previous Inspection And Not Remedied	per inspection	\$ 100.00	\$ 103.00	3.00	No
Additional Inspections/Non-Routine Inspections	per inspection	\$ 100.00	\$ 103.00	3.00	No
Liquor License Inspections	per inspection	\$ 222.29	\$ 228.96	6.67	No

# 2025 Fees and Charges

Service: Building

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>OTHER CLASSIFICATIONS</b>					
Plumbing Only					
Up To 10 Fixtures.	flat fee	\$ 181.50	\$ 186.95	5.45	No
Over 10 Fixtures Based on estimated value of construction	per \$1,000 value	\$ 12.40	\$ 12.77	0.37	No
Hvac/Sprinkler/Mechanical - Residential	flat fee	\$ 181.50	\$ 186.95	5.45	No
Hvac/Sprinkler/Mechanical - Non-Residential - Based on estimated value of construction	per \$1,000 value	\$ 12.40	\$ 12.77	0.37	No
Greenhouse (Growing Area Only) - First 929 m <sup>2</sup> of building area	sq. metre	\$ 1.88	\$ 1.94	0.06	No
Greenhouse (Growing Area Only) - Portion of building area over 929 m <sup>2</sup>	sq. metre	\$ 0.15	\$ 0.16	0.01	No
Farm Building, Air Supported Structure	sq. metre	\$ 2.25	\$ 3.32	1.07	No
Relocation/Moving Permits	Flat Fee	\$ 466.60	\$ 480.60	14.00	No
Tents - \$175 Minimum; \$400 Maximum	sq. metre	\$ 2.42	\$ 2.49	0.07	No
Public Pools	flat fee	\$ 2,074.00	\$ 2,136.22	62.22	No
Demolitions (Complete Or Partial Building) - \$350 Minimum	sq. metre	\$ 0.47	\$ 0.48	0.01	No
Woodstoves, Fireplaces, Chimneys	flat fee	\$ 181.50	\$ 186.95	5.45	No
Signs	flat fee	\$ 259.30	\$ 267.08	7.78	No
Temporary Signs - Community Events	flat fee	\$ 51.80	\$ 53.35	1.55	No

# 2025 Fees and Charges

Service: Building

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>CONDITIONAL PERMITS</b>					
To Construct A Building, Or Part Thereof, Pursuant To The Conditional Permit Provisions Of The Building Code Act	flat fee	\$ 2,074.00	\$ 2,136.22	62.22	No
<b>CHANGE OF USE (WITH NO CONSTRUCTION)</b>					
	flat fee	\$ 414.80	\$ 427.24	12.44	No
<b>OCCUPANCY PERMIT (PER UNIT) AS PER OBC</b>					
	flat fee	\$ 132.00	\$ 135.96	3.96	No
<b>TRANSFER OF PERMIT</b>					
Where ownership changes on a property and there are no other changes to the project or professional services required.	flat fee	\$ 215.00	\$ 221.45	6.45	No
<b>ADDITIONAL PERMIT FEE</b>					
- \$100 Minimum	per hr	\$ 77.80	\$ 80.13	2.33	No
Where an applicant for a permit makes a material change to a plan specification document, or other information, following application for a permit, the chief building official may increase the required permit fee or fees by applying the rates in this schedule to the full extent of the changes and may require payment of such increased fee or fees prior to the approval of such changes or the issuance of such permit.					
<b>REVISIONS TO PERMITS</b>					
- \$100 Minimum	per hr	\$ 77.80	\$ 77.80	-	No
<b>PERMIT APPROVAL</b>					
Where The Work Cannot Be Described	per \$1,000 value	\$ 12.40	\$ 12.40	-	No

## 2025 Fees and Charges

Service: Building

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>OTHER FEES</b>					
Written Property Information/Work Orders	per Letter/ property	\$ 215.00	\$ 215.00	-	No
Application For Variance To Sign By-Law	flat fee	\$ 518.50	\$ 518.50	-	No
E-Mail Monthly Building Activity Report	\$3/per report/ month	\$ 37.30	\$ 37.30	-	No

### TIMING OF PAYMENT OF APPLICATION FEES

Fees are subject to change from time to time. the permit fee is payable at the time of the submission of the application. The balance of the fee as a result of the review of the building permit and all other fees are payable prior to the issuance of a building permit.

### REFUND OF FEES

In the event of non-commencement of any project after a permit has been issued, the applicant may, provided a written request has been made, be entitled to a refund of permit fees. The refund shall be determined by the Chief Building Official in accordance with the following schedule which sets out the percentage of fees eligible for refund:

If only administrative functions have been performed, 70% of the fee may be refunded.

If administrative functions, zoning functions and grading reviewing functions have been performed, 60% of the fee may be refunded.

# 2025 Fees and Charges

Service: Building

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>REFUND OF FEES CONT'D</b>					
<p>If administrative functions, zoning functions, grading review functions and plan examination functions have been performed, 40% of the fee may be refunded.</p>					
<p>If the permit has been issued and no inspections have been performed subsequent to the issuance of the permit 30% of the fee may be refunded. Once any inspections have been performed, no refund will be given.</p>					
<p>No refund shall be made of an amount less than \$175.00.</p>					
<p>Any payments outstanding to the town shall be deducted from the application fee by the Treasurer, prior to the refund being issued.</p>					

## REACTIVATION

Any work for which a permit is issued shall be deemed to have been abandoned and cancelled six months after the date of filing, unless in the opinion of the Chief Building Official such work is seriously proceeded with and a full fee shall be required to activate a new permit application.

## CONSULTING SERVICES

Where any application requires the town to hire a consultant to review supporting technical studies on behalf of the town, the applicant shall be responsible for all costs, and those costs shall be payable upon submission of an invoice from the town.

# 2025 Fees and Charges

Service: Building

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>PERFORMANCE DEPOSITS</b>					
Performance Deposit (Site Plan Agreement) - As per agreement		As per agreement	As per agreement		No
Performance Deposit - When not part of Site Plan Agreement	per dwelling unit	\$ 2,000.00	\$ 2,000.00	-	No
Performance Deposit - all other permit applications	per permit	\$ 1,000.00	\$ 1,000.00	-	No
Performance Deposit - Moving of building	per permit	\$ 3,000.00	\$ 3,000.00	-	No
Performance Deposit - Where as a condition of permitting the construction of a new dwelling, the existing dwelling must be demolished within two months of occupying the new dwelling	per permit	\$ 5,000.00	\$ 5,000.00	-	No
To obtain a refund of your performance bond deposit, please contact the building department. Your refund request must include evidence that the required works have been completed for which the deposit was secured to the satisfaction of the Chief Building Official. After a minimum of one year, the Town may send a notice to the address on file to notify you that the deposit may be subject to forfeiture if we do not receive a response from you within thirty (30) days. If through no fault of the Town, the deposit has not been refunded after the expiry of the thirty (30) day period, the Town may without further notice declare the deposit forfeited, whereupon the deposit shall become the property of the Town free of all claims.					
Any payments outstanding to the Town shall be deducted from the deposit by the Treasurer, prior to the refund being issued.					

# 2025 Fees and Charges

Service: Building

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>NOTES</b>					
<p>1. Permit application fee is based on \$ per square metre or \$ flat fee.</p> <p>2. Square metres is the gross floor area of all floors, mezzanines, lofts and habitable areas for each major occupancy classification measured from the outer face of the exterior walls or center line of a fire separation.</p> <p>3. There are no deductions from the gross floor area for openings such as stairs, shafts, etc.</p> <p>4. Unfinished basements and crawl spaces are not used in the fee calculation for new construction and additions. Attached garages are not used in the fee calculation for new dwellings.</p> <p>5. Major occupancy is based on the Ontario Building Code.</p> <p>6. New construction and additions include plumbing and other regulated building services and components but does not include septic systems.</p> <p>7. Revisions or amendment to a permit is \$75.00 per hour with a minimum of \$100.00</p> <p>8. If the work regulated by the permit cannot be described otherwise, the permit application fee shall be \$12.40 for each \$1,000.00 of the value of the work proposed. The value to be determined by the Chief Building Official.</p> <p>9. Relocation permit for a building authorizes the moving of the building only. A separate building permit is required for the foundation and any other construction.</p> <p>10. Fees for additions shall be calculated at the same rate as stated for major occupancy.</p> <p>11. Where construction has commenced prior to the issuance of a building permit, the prescribed permit fees shall be doubled. Construction is defined as placing of concrete; installation of plumbing or buried piping for building drain, sewer drainage pipe or water distribution pipe.</p>					

# 2025 Fees and Charges

Service: Planning

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>OFFICIAL PLAN AMENDMENT</b>					
Official Plan Amendment Application - Major	each	\$ 32,136.00	\$ 33,100.00	964.00	No
Official Plan Amendment Application - Minor	each	\$ 21,424.00	\$ 22,067.00	643.00	No
<b>ZONING BY-LAW AMENDMENT</b>					
Zoning By-Law Amendment Application - Major	each	\$ 32,136.00	\$ 33,100.00	964.00	No
Zoning By-Law Amendment Application - Minor	each	\$ 16,068.00	\$ 16,550.00	482.00	No
Zoning By-Law Amendment Application -Condition Of Consent	each	\$ 6,427.00	\$ 6,620.00	193.00	No
Zoning By-Law Amendment Application- Removal Of (H) Holding Symbol	each	\$ 4,450.00	\$ 3,000.00	(1,450.00)	No
Zoning By-Law Amendment Application-Temporary Use By-Law	each	\$ 8,570.00	\$ 8,827.00	257.00	No
Zoning By-Law Amendment Application-Extension To Temporary Use By-Law	each	\$ 3,883.00	\$ 3,999.00	116.00	No
Temporary Use Agreement	each	\$ 2,781.00	\$ 2,864.00	83.00	No
<b>SITE PLAN</b>					
Site Plan Approval Application-New Buildings (Initial Or Amendment Where A New Agreement Is Required), plus fee per residential unit	each	\$ 13,926.00	\$ 14,344.00	418.00	No
Site Plan Approval Application-Additions To Existing Buildings (Initial Or Amendment Where A New Agreement Is Required), plus fee per residential unit	each	\$ 9,641.00	\$ 9,930.00	289.00	No
Fee per residential unit (up to 250 units)	unit	\$ 0.45	\$ 100.00	99.55	No
Site Plan Approval Amendment Application (Where No New Agreement Is Required)	each	\$ 13,926.00	\$ 10,000.00	(3,926.00)	No



# 2025 Fees and Charges

Service: Planning

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>SITE PLAN CONT'D</b>					
Site Plan Approval Application-Greenhouses (Initial Or Amendment Where A New Agreement Is Required)	each	\$ 9,641.00	\$ 9,930.00	289.00	No
Site Plan Approval Amendment Application-Greenhouses (Where No New Agreement Is Required)	each	\$ 9,641.00	\$ 9,930.00	289.00	No
Site Plan Approval Application For A Farm Helphouse	each	\$ 4,285.00	\$ 4,414.00	129.00	No
Discharge Of A Registered Site Plan Agreement	each	\$ 1,112.00	\$ 1,145.00	33.00	No
<b>CONDOMINIUM</b>					
Draft Plan Of Condominium Application	each	\$ 11,145.00	\$ 11,479.00	334.00	No
Draft Plan Of Condominium Application-Vacant Land Or Common Elements	each	\$ 11,145.00	\$ 11,479.00	334.00	No
Extension To Draft Plan Approval Of A Draft Plan Of Condominium	each	\$ 1,669.00	\$ 1,719.00	50.00	No
Final Approval Of A Draft Plan Of Condominium-Vacant Land Or Common Elements	each	\$ 2,678.00	\$ 2,758.00	80.00	No
Final Approval Of A Draft Plan Of Condominium	each	\$ 2,678.00	\$ 2,758.00	80.00	No
<b>SUBDIVISION</b>					
Draft Plan Of Subdivision Application Base Fee, plus fee per unit	each	\$ 19,950.00	\$ 19,950.00	-	No
Per Unit Fee (up to 250 residential units)	unit	\$ 100.00	\$ 100.00	-	No
Revisions To A Draft Approved Plan Of Subdivision	each	\$ 9,920.00	\$ 9,920.00	-	No
Extension To Draft Plan Approval Of A Draft Plan Of Subdivision	each	\$ 1,620.00	\$ 1,620.00	-	No
Subdivision Agreement Application-Minor (<25 units)	each	\$ 12,500.00	\$ 12,500.00	-	No
Subdivision Agreement Application-Major/Multiple Phases	each	\$ 31,060.00	\$ 31,060.00	-	No
Amendment To A Registered Subdivision Agreement	each	\$ 7,550.00	\$ 7,550.00	-	No
Final Approval Of A Draft Plan Of Subdivision	each	\$ 2,600.00	\$ 2,600.00	-	No

# 2025 Fees and Charges

Service: Planning

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>COMMITTEE OF ADJUSTMENT</b>					
Minor Variance Application	property, lot or unit	\$ 3,000.00	\$ 3,000.00	-	No
Minor Variance Application-Residential & Agricultural Zones	property, lot or unit	\$ 1,720.00	\$ 1,720.00	-	No
Consent Application	each new lot created	\$ 3,000.00	\$ 3,000.00	-	No
Final Certification Fee For A Consent Application	each	\$ 350.00	\$ 350.00	-	No
Validation of Title Application	each	N/A	\$ 2,000.00	2,000.00	No
<b>OTHER</b>					
Cash In Lieu Of Parking Agreement	each	\$ 3,111.00	\$ 3,111.00	-	No
Cash In Lieu Of Parking Fee Per Parking Space	each	\$ 12,444.00	\$ 12,444.00	-	No
Development Agreement Application	each	\$ 9,710.00	\$ 9,710.00	-	No
Pre-Servicing Agreement Application	each	\$ 9,710.00	\$ 9,710.00	-	No
Amendment To A Registered Development Agreement	each	\$ 2,160.00	\$ 2,160.00	-	No
Subdivision Or Development Or Site Plan Assumption Agreement	each	\$ 2,700.00	\$ 2,700.00	-	No
Deeming By-Law	each	\$ 760.00	\$ 760.00	-	No
Removal Of Part-Lot Control Application	each	\$ 1,730.00	\$ 1,730.00	-	No
Model Home Agreement Where permitted by the Subdivision or Site Plan Agreement	each	\$ 460.00	\$ 460.00	-	No
Written Property Information	property, lot or unit	\$ 330.00	\$ 330.00	-	No
Preconsultation Fee - Major Application	each meeting	\$ 1,500.00	\$ 1,500.00	-	No
Preconsultation Fee - Minor Application	each meeting	\$ 520.00	\$ 520.00	-	No

# 2025 Fees and Charges

Service: Planning

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>ENGINEERING AND PERMITS</b>					
Special Events Permit Application	annual	\$ 80.00	\$ 80.00	-	No
Special Event Permit Annual Renewal	annual	\$ 80.00	\$ 80.00	-	No
Road Closing Application - Minor	each	\$ 1,730.00	\$ 1,730.00	-	No
Road Closing Application - All Others	each	\$ 3,560.00	\$ 3,560.00	-	No

## ADMINISTRATION FEES

- For any development agreement application, site plan approval application, subdivision agreement application, pre-servicing agreement or any amendments or assumption agreements thereto					
5% of the total cost of the works and services up to \$100,000; plus		5%	5%		
4% of the total cost of the works and services in excess of \$100,000 and up to \$500,000; plus		4%	4%		
3% of the total cost of the works and services in excess of \$500,000 and up to \$2,000,000; plus		3%	3%		
2% of the total cost of the works and services in excess of \$2,000,000 and up to \$4,000,000; plus		2%	2%		
1% of the total cost of the works and services in excess of \$4,000,000		1%	1%		
100% of all legal costs		Actual Costs	Actual Costs		

# 2025 Fees and Charges

Service: Planning

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>SITE ALTERATION PERMIT CLASS 1 (FILL/ALTERATION)</b>					
Base Fee					
Property 0.4 Hectares Or Less	year	\$ 459.00	\$ 459.00	-	No
Property Greater Than 0.4 Hectares	year	\$ 765.00	\$ 765.00	-	No
Fill Area Fee					
All Properties	hectare & year	\$ 23.00	\$ 24.00	1.00	No
Revision Fee		\$ 117.00	\$ 121.00	4.00	No
Site Inspection Fee	each	\$ 153.00	\$ 153.00	-	No
Renewal Fee		50% of permit fee	50% of permit fee		No
Fill Permit - 10% of work value up to \$250	permit	10%	10%		N
Fill Permit Inspection Flat Fee	permit	\$ 107.00	\$ 110.00	3.00	N
Where any class 1 works have commenced prior to the issuance of a permit, all fees will be doubled		x2	x2		
<b>SITE ALTERATION PERMIT CLASS 2 (TREES)</b>					
Application Fee Pre-Work	year	\$ 405.00	\$ 405.00	-	No
Application Fee Post-Work	year	\$ 1,009.00	\$ 1,009.00	-	No
Revision Fee		\$ 117.00	\$ 121.00	4.00	No
Site Inspection Fee	each	\$ 249.00	\$ 256.00	7.00	No
Renewal Fee		50% of permit fee	50% of permit fee		No

# 2025 Fees and Charges

Service: Planning

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>TREE REMOVAL FEES</b>					
Cash In Lieu Of Tree Planting Fee	year	\$ 486.00	\$ 486.00	-	No
Performance Bond To Guarantee Survival Of Tree For 1 Year From The Date Of Planting	year	\$ 486.00	\$ 486.00	-	No
<b>DOCUMENT FEES</b>					
Copy Of Official Plan	year	\$ 93.79	\$ 97.00	3.21	Y
Certified Copy Of Official Plan	year	\$ 125.43	\$ 129.00	3.57	Y
Copy Of Zoning By-Law		\$ 74.58	\$ 77.00	2.42	Y
Certified Copy Of Zoning By-Law	each	\$ 93.79	\$ 97.00	3.21	Y
Maps		\$ 5.65	\$ 6.00	0.35	Y
<b>DEVELOPMENT CHARGES ALTERNATIVE PAYMENT AGREEMENTS</b>					
By-law 2024-62					
Application fee	each	\$500.00	\$500.00	-	No
Administration fee (minimum of \$5,000, maximum \$10,000)	each	1% of DC deferred	1% of DC deferred		No
Recovery of legal or external fees related to the agreement		at cost	at cost		Y
<b>APPLICATIONS TO ADJUST THE ENVIRONMENTAL CONSERVATION ZONING BOUNDARY</b>					
No zoning by-law amendment application fee is required to adjust the boundary of the environmental conservation zoning on a parcel of land where the adjustments are supported by the Niagara Peninsula Conservation Authority and/or the Ministry of Natural Resources.					

# 2025 Fees and Charges

Service: Planning

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
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## TIMING OF PAYMENT OF APPLICATIONS FEES AND ADMINISTRATION FEES

Application fees are subject to change from time to time. all application fees are payable upon submission, except those for site plan administration fees, subdivision agreement administration fees, pre-servicing agreement administration fees and development agreement administration fees

The draft plan of subdivision application fee is associated with the initial review of the subdivision proposal only and shall not be deemed to be payment towards the administration and overhead, engineering, legal and other costs incurred by the municipality in preparing and administering subdivision agreements. the subdivision agreement, pre-servicing agreement and development agreement administration fees are payable prior to the registration of the agreement.

The site plan administration fees are payable prior to approval of the site plan, when the signed agreement has been submitted by the applicant to the town.

## REFUND OF FEES

If an application is withdrawn prior to circulation to commenting agencies, 70% of the fee may be refunded.

If an application is withdrawn after circulation to commenting agencies but prior to public notice being mailed or advertised, 40% of the fee may be refunded.

If an application is withdrawn after notice of the public meeting being mailed or advertised, but prior to the staff report being prepared, 20% of the fee may be refunded.

In addition, any payments outstanding to the town shall be deducted from the application fee by the Treasurer, prior to the refund being issued by the town.

## REACTIVATION

Any application which has been withdrawn or has been inactive for a period of one year shall be considered abandoned and a full fee shall be required to activate a new application.

# 2025 Fees and Charges

Service: Planning

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>APPEAL TO OLT</b>					
<p>Where a decision on a development application in respect of a planning matter is referred or appealed to the local planning appeal tribunal and the town and the applicant jointly support the decision, the applicant shall be responsible for all costs to the municipality associated therewith; this includes all legal, expert testimony, and administrative and overhead costs.</p>					
<p>To secure payment of such costs, the applicant will provide the town, upon notice and/or acknowledgement of an objection from the local planning appeal tribunal, with an initial deposit of \$5,000.00, such amount to be increased by an amount determined by the town in the event the town determines that the nature of the application indicates that \$5,000.00 may be inadequate.</p>					
<p>Where a Committee of Adjustment decision has been appealed and council does not adopt the position recommended by town staff, then the following provision shall apply in the event the applicant obtains a summons compelling town staff to attend the hearing of the local planning appeal tribunal. Staff shall undertake such preparations as required for the hearing and the costs of such preparations and attendance at the hearing, including any legal costs not otherwise associated with the hearing, shall be paid by the applicant who has obtained the summons. In this instance the fee is \$5,000.00 and shall be paid to the town not later than the day before the scheduled hearing of the Local Planning Appeal Tribunal.</p>					
<p>Any costs to the town in excess of the deposit shall be paid to the town by the applicant upon submission of an invoice.</p>					
<b>CONSULTING SERVICES</b>					
<p>Where any application requires the town to hire a consultant to review supporting technical studies on behalf of the town, the applicant shall be responsible for all costs, and those costs shall be payable upon submission of an invoice from the town.</p>					
<b>LEGAL SERVICES</b>					
<p>Legal review, appraisal and surveying fees will be charged back to the applicant based on actual costs</p>					

# 2025 Fees and Charges

Service: MLE

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>BY-LAW ENFORCEMENT FEES AND CHARGES</b>					
Inspection Fee	hour	\$ 127.00	\$ 131.00	4.00	N
Compliance Letter	each	\$ 122.00	\$ 126.00	4.00	N
Non-Compliance Administration Fee	each	\$ 164.00	\$ 169.00	5.00	Y
Property Standards - Bylaw 2016-27					
Certificate Of Compliance	each	\$ 223.00	\$ 230.00	7.00	N
Discharge Of Order	each	\$ 468.00	\$ 482.00	14.00	N
File Notice Of Appeal	each	\$ 468.00	\$ 482.00	14.00	N
Works Undertaken By Town		Actual Costs	Actual Costs		
Clean Yards - Bylaw 2018-92					
Order	each	\$ 239.00	\$ 246.00	7.00	N
Officer Hearing Attendance	each	\$ 239.00	\$ 246.00	7.00	N
Works Undertaken By Town		Actual Costs	Actual Costs		
Notice to Muzzle - Bylaw 2019-18					
File Notice Of Appeal	each	\$ 468.00	\$ 482.00	14.00	N
Unlawfully Placed Signs on Public Property - By-law 02-24					
Removal Fee - less than 0.6 m <sup>2</sup> in size	each	\$ 122.00	\$ 126.00	4.00	N
Removal Fee - greater than 0.6 m <sup>2</sup> in size	each	\$ 361.00	\$ 372.00	11.00	N
Noise Exemption					
Application (up to 5 events)	each	\$ 318.00	\$ 328.00	10.00	N
Additional Events	each	\$ 77.00	\$ 79.00	2.00	N
Refusal - File Notice Of Appeal	each	\$ 468.00	\$ 482.00	14.00	N



# 2025 Fees and Charges

Service: MLE

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>BY-LAW ENFORCEMENT FEES AND CHARGES CONT'D</b>					
AMPS - By-laws 2017-24 & 2019-102					
Hearing Non-Appearance Fee	each	\$ 112.00	\$ 115.00	3.00	N
Screening Non-Appearance Fee	each	\$ 56.00	\$ 58.00	2.00	N
NSF Fee	each	\$ 28.00	\$ 29.00	1.00	N
Late Payment Fee	each	\$ 23.00	\$ 24.00	1.00	N
MTO Search Fee	each	\$ 11.00	\$ 11.00	-	N
Parking On Unauthorized Area Of Land	each	\$ 44.50	\$ 45.80	1.30	N
<b>ANIMAL CARE AND CONTROL FEES AND CHARGES</b>					
By-laws 2019-18 & 2020-40					
Dog Registration					
Sterilized	annual	\$ 27.80	\$ 28.60	0.80	N
Unsterilized	annual	\$ 55.60	\$ 57.30	1.70	N
Late Registration Surcharge (Jan 1 - Feb 29)	annual	\$ 16.80	\$ 17.30	0.50	N
Late Registration Surcharge (Mar 1 - May 31)	annual	\$ 33.40	\$ 34.40	1.00	N
Late Registration Surcharge (Jun 1 - Dec 31)	annual	\$ 55.60	\$ 57.30	1.70	N
Dog Kennel Registration					
Registration	annual	\$ 166.90	\$ 171.90	5.00	N
Late Registration Surcharge (Jan 1 - Feb 29)	annual	\$ 55.60	\$ 57.30	1.70	N
Late Registration Surcharge (Mar 1 - May 31)	annual	\$ 111.30	\$ 114.60	3.30	N
Late Registration Surcharge (Jun 1 - Dec 31)	annual	\$ 166.90	\$ 171.90	5.00	N
Appeal of Refusal/Revocation	annual	\$ 139.10	\$ 143.30	4.20	N
Replacement Tag	each	\$ 5.60	\$ 5.80	0.20	N

# 2025 Fees and Charges

Service: Cemetery

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>ADMINISTRATION SERVICES</b>					
Application For Establishing Rights Of Heirs For Interment Purposes - Plus applicable Care Charge if not previously paid with the lot		\$ 317.00	\$ 327.00	10.00	Y
Transfer Fee For Establishing Rights of Heirs and Transferring All Remaining Interment Rights with new Certificate - Plus applicable Care Charge if not previously paid with the lot		N/A	\$ 706.25	706.25	Y
Transfer Fee From an Original Interment Rights Holder to enable the transfer of all Interment Rights where none have been used		\$ 152.47	\$ 157.00	4.53	Y
Interment Rights Certificate Replacement		N/A	\$ 45.20	45.20	Y
<b>INTERMENT RIGHTS</b>					
<b>Resident</b>					
Single Grave	lot	\$ 2,852.00	\$ 2,938.00	86.00	Y
Land Charge	lot	\$ 1,711.20	\$ 1,762.80	51.60	Y
Care & Maintenance - 40% of Total Charge	lot	\$ 1,140.80	\$ 1,175.20	34.40	Y
Single Cremation	lot	\$ 1,002.00	\$ 1,348.00	346.00	Y
Land Charge	lot	\$ 601.20	\$ 808.80	207.60	Y
Care & Maintenance - 40% of Total Charge	lot	\$ 400.80	\$ 539.20	138.40	Y
Single Columbarium Niche "A"	niche	\$ 2,661.00	\$ 3,205.00	544.00	Y
Niche Charge	niche	\$ 1,729.65	\$ 2,083.25	353.60	Y
Care & Maintenance - 35% of Total Charge	niche	\$ 931.35	\$ 1,121.75	190.40	Y
Single Columbarium Niche "B"	niche	\$ 2,144.00	\$ 2,611.00	467.00	Y
Niche Charge	niche	\$ 1,393.60	\$ 1,697.15	303.55	Y
Care & Maintenance - 35% of Total Charge	niche	\$ 750.40	\$ 913.85	163.45	Y

# 2025 Fees and Charges

Service: Cemetery

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>INTERMENT RIGHTS CONT'D</b>					
<b>Non-resident</b>					
50% Premium over Resident					
Single Grave	lot	\$ 4,278.00	\$ 4,407.00	129.00	Y
Land Charge	lot	\$ 2,566.80	\$ 2,644.20	77.40	Y
Care & Maintenance - 40% of Total Charge	lot	\$ 1,711.20	\$ 1,762.80	51.60	Y
Single Cremation	lot	\$ 1,503.00	\$ 2,022.00	519.00	Y
Land Charge	lot	\$ 901.79	\$ 1,213.20	311.41	Y
Care & Maintenance - 40% of Total Charge	lot	\$ 601.21	\$ 808.80	207.59	Y
Single Columbarium Niche "A"	niche	\$ 3,992.00	\$ 4,808.00	816.00	Y
Niche Charge	niche	\$ 2,594.80	\$ 3,125.20	530.40	Y
Care & Maintenance - 35% of Total Charge	niche	\$ 1,397.20	\$ 1,682.80	285.60	Y
Single Columbarium Niche "B"	niche	\$ 3,216.00	\$ 3,917.00	701.00	Y
Niche Charge	niche	\$ 2,090.40	\$ 2,546.05	455.65	Y
Care & Maintenance - 35% of Total Charge	niche	\$ 1,125.60	\$ 1,370.95	245.35	Y

# 2025 Fees and Charges

**Service:** Cemetery

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>INTERMENT SERVICE FEES</b>					
<b>Standard Burial</b>					
Regular Hours	burial	\$ 1,711.00	\$ 1,762.00	51.00	Y
Service Fee	burial	\$ 1,539.90	\$ 1,585.80	45.90	Y
Care & Maintenance - 10% of Total Charge	burial	\$ 171.10	\$ 176.20	5.10	Y
Overtime Hours - 30% Premium on Regular Hours	burial	2,224.00	\$ 2,291.00	67.00	Y
Service Fee	burial	\$ 2,001.60	\$ 2,061.90	60.30	Y
Care & Maintenance - 10% of Total Charge	burial	\$ 222.40	\$ 229.10	6.70	Y
Sunday/Holiday Hours - 50% Premium on Regular Hours	burial	2,567.00	\$ 2,643.00	76.00	Y
Service Fee	burial	\$ 2,310.30	\$ 2,378.70	68.40	Y
Care & Maintenance - 10% of Total Charge	burial	\$ 256.70	\$ 264.30	7.60	Y
<b>Cremation or Stillbirth Burial</b>					
Additional cremation options not identified below may be available for purchase.					
Regular Hours	burial	\$ 607.00	\$ 625.00	18.00	Y
Service Fee	burial	\$ 546.30	\$ 562.50	16.20	Y
Care & Maintenance - 10% of Total Charge	burial	\$ 60.70	\$ 62.50	1.80	Y
Overtime Hours - 30% Premium on Regular Hours	burial	\$ 789.00	\$ 813.00	24.00	Y
Service Fee	burial	\$ 710.10	\$ 731.70	21.60	Y
Care & Maintenance - 10% of Total Charge	burial	\$ 78.90	\$ 81.30	2.40	Y
Sunday/Holiday Hours - 50% Premium on Regular Hours	burial	\$ 911.00	\$ 938.00	27.00	Y
Service Fee	burial	\$ 819.90	\$ 844.20	24.30	Y
Care & Maintenance - 10% of Total Charge	burial	\$ 91.10	\$ 93.80	2.70	Y
2nd Interment - Cremation In Casket	burial	\$ 123.00	\$ 127.00	4.00	Y

# 2025 Fees and Charges

**Service:** Cemetery

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>Double Depth * Grandfathered Only</b>					
Regular Hours	burial	\$ 2,510.00	\$ 2,585.00	75.00	Y
Service Fee	burial	\$ 2,259.01	\$ 2,326.50	67.49	Y
Care & Maintenance - 10% of Total Charge	burial	\$ 251.00	\$ 258.50	7.50	Y
Overtime Hours - 30% Premium on Regular Hours	burial	\$ 3,263.00	\$ 3,361.00	98.00	Y
Service Fee	burial	\$ 2,936.70	\$ 3,024.90	88.20	Y
Care & Maintenance - 10% of Total Charge	burial	\$ 326.30	\$ 336.10	9.80	Y
Sunday/Holiday Hours - 50% Premium on Regular Hours	burial	\$ 3,765.00	\$ 3,878.00	113.00	Y
Service Fee	burial	\$ 3,388.50	\$ 3,490.20	101.70	Y
Care & Maintenance - 10% of Total Charge	burial	\$ 376.50	\$ 387.80	11.30	Y
<b>Inurnment</b>					
Additional inurnment options not identified below may be available for purchase.					
Regular Hours	Inurnment	\$ 485.00	\$ 500.00	15.00	Y
Service Fee	Inurnment	\$ 388.00	\$ 400.00	12.00	Y
Care & Maintenance - 10% of Total Charge	Inurnment	\$ 97.00	\$ 100.00	3.00	Y
Overtime Hours - 30% Premium on Regular Hours	Inurnment	\$ 631.00	\$ 650.00	19.00	Y
Service Fee	Inurnment	\$ 504.80	\$ 520.00	15.20	Y
Care & Maintenance - 10% of Total Charge	Inurnment	\$ 126.20	\$ 130.00	3.80	Y
Sunday/Holiday Hours - 50% Premium on Regular Hours	Inurnment	\$ 728.00	\$ 750.00	22.00	Y
Service Fee	Inurnment	\$ 582.40	\$ 600.00	17.60	Y
Care & Maintenance - 10% of Total Charge	Inurnment	\$ 145.60	\$ 150.00	4.40	Y
2nd Inurnment in Niche	Inurnment	\$ 123.00	\$ 127.00	4.00	Y

# 2025 Fees and Charges

Service: Cemetery

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>Scattering</b>					
Regular Hours	scattering	\$ 304.00	\$ 313.00	9.00	Y
Service Fee	scattering	\$ 243.20	\$ 250.40	7.20	Y
Care & Maintenance - 10% of Total Charge	scattering	\$ 60.81	\$ 62.60	1.79	Y
Overtime Hours - 30% Premium on Regular Hours	scattering	\$ 395.00	\$ 407.00	12.00	Y
Service Fee	scattering	\$ 316.00	\$ 325.60	9.60	Y
Care & Maintenance - 10% of Total Charge	scattering	\$ 79.00	\$ 81.40	2.40	Y
Sunday/Holiday Hours - 50% Premium on Regular Hours	scattering	\$ 456.00	\$ 470.00	14.00	Y
Service Fee	scattering	\$ 364.80	\$ 376.00	11.20	Y
Care & Maintenance - 10% of Total Charge	scattering	\$ 91.20	\$ 94.00	2.80	Y

<b>DIS-INTERMENTS SERVICE FEES</b>					
Dis-interment **	full burial	N/A	\$ 3,277.00	3,277.00	Y
Dis-interment and re-interment within same cemetery	full burial	N/A	\$ 5,537.00	5,537.00	Y
Dis-interment (inground) **	cremation	N/A	\$ 1,017.00	1,017.00	Y
Dis-interment (inground) and re-interment within same cemetery	cremation	N/A	\$ 1,808.00	1,808.00	Y
Dis-interment (niche) **	inurnment	N/A	\$ 904.00	904.00	Y
Dis-interment (niche) and re-interment within same cemetery	inurnment	N/A	\$ 1,356.00	1,356.00	Y
** all remains are removed from the Cemetery					

# 2025 Fees and Charges

**Service:** Cemetery

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>MEMORIALIZATION</b>					
<b>Monument Foundation &amp; Install</b>					
Foundation Charge Per Cubic Foot		\$ 51.00	\$ 53.00	2.00	Y
Minimum Charge For Foundation		\$ 412.00	\$ 424.00	12.00	Y
Monument Inspection		\$ 96.00	\$ 99.00	3.00	Y
Markers Under 173 Sq In		\$ 178.00	\$ 183.00	5.00	Y
Markers Over 173 Sq In		\$ 215.00	\$ 221.00	6.00	Y
Cornerstones		\$ 190.00	\$ 196.00	6.00	Y
<b>MARKER CARE AND MAINTENANCE</b>					
Prescribed by Bereavement Authority of Ontario (BAO)					
Flat Marker Less Than 173 Square Inches		\$ -	\$ -	-	Y
Flat Marker At Least 173 Square Inches		\$ 113.00	\$ 113.00	-	Y
Upright Marker 4 Feet Or Less In Height And 4 Feet Or Less In Length, Including The Base		\$ 226.00	\$ 226.00	-	Y
Upright Marker More Than 4 Feet In Either Height Or Length, Including The Base		\$ 452.00	\$ 452.00	-	Y
<b>PRODUCTS</b>					
Specialty items and other memorial options not identified below may be available for purchase.					
Bronze Wreath		\$ 1,077.00	\$ 1,109.00	32.00	Y
Preneed Bronze Wreath Date Plate		\$ 127.00	\$ 131.00	4.00	Y
Wallplate		\$ 508.00	\$ 523.00	15.00	Y
Wallplate Space Hold		\$ 63.00	\$ 65.00	2.00	Y

# 2025 Fees and Charges

Service: Public Works

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>INSPECTION FEES</b>					
Regular Hours	hr	\$ 155.00	\$ 160.00	5.00	N
Overtime Hours	hr	\$ 407.00	\$ 419.00	12.00	N
<b>PERMIT PROCESSING AND REVIEW</b>					
Fire Line Servicing Permit - Inspection Required					
Processing/Review Fee	permit	\$ 300.00	\$ 309.00	9.00	N
Refundable Security Deposit	permit	\$ 1,500.00	\$ 1,500.00	-	N
Utility Permit - Inspection Required					
Refundable Security Deposit	permit	\$ 1,500.00	\$ 1,500.00	-	N
Entrance Permit - Inspection Required					
Refundable Security Deposit - Residential	permit	\$ 1,200.00	\$ 1,200.00	-	N
Refundable Security Deposit - Non-Residential	permit	\$ 1,500.00	\$ 1,500.00	-	N
Moving Oversized/Overweight Load Permit - Inspection Required					
Refundable Security Deposit	permit	\$ 1,000.00	\$ 1,000.00	-	N
Temporary Road Closure Permit - Inspection Required					
Refundable Security Deposit (Non-Profit)	permit	\$ 250.00	\$ 250.00	-	N
Refundable Security Deposit (Profit)	permit	\$ 500.00	\$ 500.00	-	N
Regular Hours - One Day Close/Open	permit	\$ 335.00	\$ 335.00	-	N
Overtime Hours - One Day Close/Open	permit	\$ 500.00	\$ 500.00	-	N
Regular & Overtime Hours - One Day Close/Open	permit	\$ 420.00	\$ 420.00	-	N
Double Time Hours (Stat Holiday & Sunday) - One Day Close/Open	permit	\$ 997.00	\$ 997.00	-	N



# 2025 Fees and Charges

**Service:** Public Works

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>PERMIT PROCESSING AND REVIEW CONT'D</b>					
Temporary Road Occupancy Permit - Inspection Required					
Refundable Security Deposit	permit	\$ 1,000.00	\$ 1,000.00	-	N
Signage Fee		\$ 250.00	\$ 250.00	-	N
<b>SPECIALTY ITEMS</b>					
Sidewalk Deposit	each	\$ -	\$ -	-	N
Property Information - Available Municipal Services	property	\$ 66.00	\$ 68.00	2.00	N
Drainage Act	property	\$ 23.00	\$ 24.00	1.00	N
Tile Drainage Loan Application Fee	each	\$ 207.00	\$ 213.00	6.00	Y
Tile Drainage Town Inspection Flat Fee	each	\$ 270.00	\$ 278.00	8.00	Y
Tourism Sign	sign	\$ 361.00	\$ 372.00	11.00	N
Tourism Sign Maintenance	sign	\$ 36.00	\$ 37.00	1.00	N
Tourism Sign Inspection Flat Fee	sign	\$ 155.00	\$ 160.00	5.00	N
<b>EQUIPMENT CHARGE-OUT RATES</b>					
Pick-up 4x4	hour	N/A	\$ 41.00	41.00	Y
Grader	hour	N/A	\$ 155.00	155.00	Y
Tandem Truck	hour	N/A	\$ 95.00	95.00	Y
Single Axle Truck (5 ton)	hour	N/A	\$ 95.00	95.00	Y
One ton	hour	N/A	\$ 95.00	95.00	Y
Backhoe	hour	N/A	\$ 50.00	50.00	Y
Van & 2-Wheel Drive Pick-up	hour	N/A	\$ 70.00	70.00	Y

# 2025 Fees and Charges

Service: Fire

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>OPEN AIR FIRE PERMIT</b>					
Online Application					
Farm - Agricultural Lands		\$ -	\$ -	-	N
Urban - Rural - Campground - Specific Event		\$ 25.00	\$ 25.00	-	N
Paper Application					
Farm - Agricultural Lands		\$ 50.00	\$ 65.00	15.00	N
Urban - Rural - Campground - Specific Event		\$ 50.00	\$ 65.00	15.00	N
<b>PERMITS</b>					
Includes Site Inspection if required					
Consumer Fireworks Sales Permit Application	year	\$ 85.00	\$ 88.00	3.00	N
Display Fireworks Sales Permit Application	year	\$ 85.00	\$ 88.00	3.00	N
Public Fireworks Display Permit Application	each	\$ 228.00	\$ 235.00	7.00	N
Pyrotechnic Special Effects Permit Application	each	\$ 228.00	\$ 235.00	7.00	N
Fireworks / Pyrotechnic Supplemental Permit	each	\$ 85.00	\$ 88.00	3.00	N
<b>PRODUCTS</b>					
Installation not included unless indicated					
Key Box Sales		\$ 201.00	\$ 260.00	59.00	Y
Fire Route Sign Sales		\$ 40.00	\$ 55.00	15.00	Y
Combination Smoke / Carbon Monoxide Alarm Sales - Installation Included		\$ 119.00	\$ 123.00	4.00	Y

# 2025 Fees and Charges

Service: Fire

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>FALSE ALARMS</b>					
False alarm tariffs may be reduced by a verifiable amount paid to a Certified Fire Alarm Technician to repair/upgrade system to the satisfaction of the Chief Fire Official to prevent further false alarms.					
False Fire Alarms - 1 Within 12 Months		\$ -	\$ -	-	N
False Fire Alarms - 2 Within 12 Months*		\$ 1,000.00	\$ 1,000.00	-	N
False Fire Alarms - 3 Within 12 Months*		\$ 2,000.00	\$ 2,000.00	-	N
False Fire Alarms - 4 Within 12 Months*		\$ 4,000.00	\$ 4,000.00	-	N
False Fire Alarms - 5+ Within 12 Months*		\$ 5,000.00	\$ 5,000.00	-	N
<b>ON-SITE INSPECTIONS</b>					
Requested or Routine Inspections					
Private Home Day Care - Less Than 5 Children	each	\$ 168.00	\$ 173.00	5.00	N
Licensed Day Care	each	\$ 334.00	\$ 344.00	10.00	N
Agco Liquor Licence Inspection	each	\$ 334.00	\$ 344.00	10.00	N
Residential (1 To 5 Units) - First Unit	each	\$ 334.00	\$ 344.00	10.00	N
Residential (1 To 5 Units) - Each Additional Unit	each	\$ 41.00	\$ 42.00	1.00	N
Residential (6 Or More Units) - First Unit	each	\$ 501.00	\$ 516.00	15.00	N
Residential (6 Or More Units) - Each Additional Unit	each	\$ 41.00	\$ 42.00	1.00	N
Assembly Occupancy - Up To 150 Persons	each	\$ 334.00	\$ 344.00	10.00	N
Assembly Occupancy - More Than 150 Persons	each	\$ 668.00	\$ 688.00	20.00	N
School Occupancy - Up To 150 Persons	each	\$ 334.00	\$ 344.00	10.00	N
School Occupancy - More Than 150 Persons	each	\$ 668.00	\$ 688.00	20.00	N
Vulnerable Occupancy - Up To 10 Residents Fire Drill Scenario Approval	each	\$ 779.00	\$ 802.00	23.00	N
Vulnerable Occupancy - 11 To 100 Residents Fire Drill Scenario Approval	each	\$ 1,024.00	\$ 1,055.00	31.00	N

# 2025 Fees and Charges

Service: Fire

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>ON-SITE INSPECTIONS CONT'D</b>					
Vulnerable Occupancy - More Than 100 Residents Fire Drill Scenario Approval	each	\$ 1,526.00	\$ 1,572.00	46.00	N
Commercial / Industrial Occupancy - Area Up To 900 Sq.M.(10,000 Sq.Ft.)	each	\$ 334.00	\$ 344.00	10.00	N
Commercial / Industrial Occupancy - Each Additional 450 Sq.M.	each	\$ 84.00	\$ 87.00	3.00	N
Licensed Marijuana Grow Facility Inspection - Area Up To 900 Sq.M.(10,000 Sq.Ft.)	each	\$ 334.00	\$ 344.00	10.00	N
Licensed Marijuana Grow Facility Inspection - Each Additional 450 Sq.M.	each	\$ 84.00	\$ 87.00	3.00	N
Illicit Marijuana Grow Operation / Clandestine Drug Lab Inspection	each	\$ 1,669.00	\$ 1,719.00	50.00	N
Tent / Temporary Structure Inspection	each	\$ 334.00	\$ 344.00	10.00	N
Food Truck / Refreshment Vehicle Inspection	each	\$ 168.00	\$ 173.00	5.00	N
Special Event Inspection - 1 hr increments	hr	\$ 168.00	\$ 173.00	5.00	N
<b>FIRE SERVICES RESPONSE</b>					
Fees are per apparatus and per hour					
QEW Response	ea/hr	*Current MTO Rate	*Current MTO Rate		N
Will be updated to reflect the Ministry of Transportation Prescribed Rate					
Open Air Fire Response	ea/hr	\$ 970.00	\$ 999.00	29.00	N
Response to investigate and/or extinguish an open fire in contravention of by-law, minimum 1 hour per responding apparatus.					
False Open Air Fire Complaint Response	ea/hr	\$ 970.00	\$ 999.00	29.00	N
Response to investigate a second or subsequent false or frivolous open air fire complaint within a 12-month period, minimum 1 hour per responding apparatus.					
Natural Gas Incident Response	ea/hr	\$ 970.00	\$ 999.00	29.00	N
Response to natural gas leak where prior service locates had not been obtained, or where proper procedures had not been followed where service locates had been established, minimum 1 hour per responding apparatus.					

# 2025 Fees and Charges

Service: Fire

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>FIRE SERVICES RESPONSE CONT'D</b>					
Rehab Unit Response	ea/hr	\$ 981.00	\$ 1,010.00	29.00	N
Response of Rehab Unit to provide on-scene support services. Any costs for food, supplies, and costs to remove hazardous materials from the scene are not included and will be billed on a full cost recovery basis in addition to the response fee					
Non-Emergency Assistance Response	ea/hr	\$ 970.00	\$ 999.00	29.00	N
Subject to unit availability, minimum 1 hour per responding apparatus.					
Illicit Marijuana Grow Operation / Clandestine Drug Lab Response	ea/hr	\$ 970.00	\$ 999.00	29.00	N
Response to property being used for the manufacture, cultivation, trade, or distribution of an illicit or controlled substance, minimum 1 hour per responding apparatus.					
Non-Resident Motor Vehicle Incident Response	ea/hr	\$ 970.00	\$ 999.00	29.00	N
Response to a motor vehicle fire or motor vehicle collision, other than on the Queen Elizabeth Way, to provide fire suppression, rescue, and/or other emergency services to a non-resident of the Town of Lincoln, minimum 1 hour per responding apparatus.					
Non-Resident Technical Rescue Response	ea/hr	\$ 970.00	\$ 999.00	29.00	N
Response to an incident requiring technical rescue services, such as water or ice rescue, rope rescue, trench rescue, off-road rescue, to provide emergency service to a non-resident of Lincoln, minimum 1 hour per responding apparatus.					
Fire Department Fees - Indemnification Technology	ea/hr	\$ -	\$ -	-	N
Current Ministry of Transportation rate for each responding apparatus for each hour or portion thereof, plus personnel rate for each responding firefighter for each hour or portion thereof, plus any additional costs incurred during emergency response including but not limited to foam and extinguishing agents, dry sprinkler powder aerosol (DPSA) or similar devices, metered water, costs to replace damaged or destroyed equipment, costs for on-scene firefighter rehabilitation and decontamination services, and specialized response costs such as third-party contractors and equipment. Should the insurer pay the coverage to the property owner, the property owner shall be liable to remit these funds to the municipality or its representative.					

# 2025 Fees and Charges

Service: Fire

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>PROPANE RISK SAFETY MANAGEMENT PLAN (RSMP)</b>					
New / Modified Facility RSMP, More Than 5000 USWG 8 hour minimum \$1,000 Deposit Required	hr	\$ 168.00	\$ 173.00	5.00	N
Review Existing Facility RSMP, More Than 5000 USWG 4 hour minimum \$500 Deposit Required	hr	\$ 168.00	\$ 173.00	5.00	N
New/Modified Facility RSMP, 5000 USWG Or Less	each	\$ 473.00	\$ 487.00	14.00	N
Review Existing Facility RSMP, 5000 USWG Or Less	each	\$ 250.00	\$ 258.00	8.00	N
Professional Engineer or Consultant Review of RSMP - Full recovery of all incurred costs including HST, plus 10% administrative charge					

# 2025 Fees and Charges

Service: Fire

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>MISCELLANEOUS</b>					
Fire Report	each	\$ 168.00	\$ 173.00	5.00	N
Legal Search	each	\$ 168.00	\$ 173.00	5.00	N
Fire Safety Plan Review - Initial	each	\$ 168.00	\$ 173.00	5.00	N
Fire Safety Plan Review - Resubmission	hr	\$ 168.00	\$ 173.00	5.00	N
Fire Prevention Officer Rate	hr	\$ 168.00	\$ 173.00	5.00	N
Billable fire prevention assistance as requested.					
Emergency Management Services	hr	\$ 168.00	\$ 173.00	5.00	N
Billable services provided by Emergency Management Coordinator as requested. Program Costs extra: Full recovery of incurred costs including HST to provide billable emergency management services as requested, plus 10% administrative charge.					
Fire Apparatus Standby/Fire Watch - With Crew	hr	\$ 970.00	\$ 999.00	29.00	N
Recovery Of Extraordinary Expenses		Actual Costs	Actual Costs		N
Full recovery of all costs including HST incurred by the fire department to provide service to other fire services or agencies pursuant to an automatic aid or mutual aid agreement to retain the services of private contractors, rent special equipment, repair or replace contaminated or damaged fire department equipment, and/or replace consumable materials used to rescue persons, suppress or extinguish a fire, preserve property, prevent fire spread, remove hazardous materials, or otherwise mitigate an emergency situation, or necessary to board up or secure an unsafe building or property, plus 10% administrative charge.					

# 2025 Fees and Charges

Service: Clerks

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>GENERAL SERVICES - CLERKS</b>					
Lottery Licences - per AGCO		3% of prize	3% of prize		N
Commissioner Fee - waived for pension docs	document	\$ 25.00	\$ 26.00	1.00	N
Commissioner Fee-Non Resident - waived for pension docs	document	\$ 31.00	\$ 32.00	1.00	N
Property Information Requests/Legal Letters Of Confirmation	request	\$ 66.00	\$ 68.00	2.00	N
Photocopies-Black & White	20 pages	\$ 11.00	\$ 11.00	-	Y
Photocopies-Colour	20 pages	\$ 19.00	\$ 20.00	1.00	Y
Marriage Licence - Vital Statistics Act, R.S.O. 1990, c. V.4	each	\$ 134.00	\$ 138.00	4.00	N
Burial Permit - Vital Statistics Act, R.S.O. 1990, c. V.4	each	\$ 23.00	\$ 24.00	1.00	N
Service Charge For After Hours Burial Permit - Vital Statistics Act, R.S.O. 1990, c. V.4	each	\$ 33.00	\$ 34.00	1.00	N
Freedom Of Information Requests	request	Per legislation	Per legislation		N
Civil Marriage Ceremony * - Marriage Act, R.S.O. 1990, c. M.3	ceremony	\$ 334.00	\$ 344.00	10.00	Y
Witness For A Civil Marriage Ceremony * - Marriage Act, R.S.O. 1990, c. M.3	ceremony	\$ 28.00	\$ 29.00	1.00	Y
Renewal Of Vows *	ceremony	\$ 56.00	\$ 58.00	2.00	Y
* Fees for Civil Solemnization of Marriage, Marriage Witness, and Renewal of Marriage Vows at offsite locations are subject to a \$115 per hour surcharge and applicable Town mileage rates					
Routine Disclosure Fees - \$5 is to be submitted with the request, and the remaining \$60 is to be submitted upon successful retrieval of records	request	\$ 65.00	\$ 65.00	-	N
Additional fee per hour for complex requests	hour	\$ 80.00	\$ 80.00	-	N



# 2025 Fees and Charges

Service: Clerks

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>GENERAL SERVICES - CLERKS CONT'D</b>					
Certified True Copy	copy	\$ 20.00	\$ 20.00	-	N
Municipal Letter for Special Occasion	letter	\$ 65.00	\$ 65.00	-	N
Municipal Information Licensing Letter	letter	\$ 65.00	\$ 65.00	-	N
AGCO Liquor Sales Municipal Processing Fee	letter	\$ 65.00	\$ 65.00	-	N
Appeal/Tribunal Hearing Fees	each	\$ 130.00	\$ 130.00	-	N

## ELECTION SIGN PERMIT FEES

The prescribed Election Sign deposit must be paid by cash, debit or cheque and payable to the Town of Lincoln, and is as follows:

Mayor and Regional Councillor	per candidate	\$ 250.00	\$ 250.00	-	N
Ward Councillor	per candidate	\$ 150.00	\$ 150.00	-	N
Registered Third Parties/School Board Trustees	per candidate	\$ 100.00	\$ 100.00	-	N

\* Where an Election Sign has been placed in contravention of any provision of the Election Sign By-law, the Candidate will be notified and asked to remove. Should the Election Sign not be removed within the timeframe, the Municipal Enforcement Officer may remove the Election Sign without further notice at a cost of \$25.00 fine/per Election Sign, which will be deducted from the acquired Election Sign deposit.

# 2025 Fees and Charges

Service: Finance

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>GENERAL SERVICES - FINANCE</b>					
Statements of Account Hard Copy (Property Tax, Utility)	each	\$ 11.00	\$ 12.00	1.00	N
Statements of Account Prior Years (Property Tax, Utility)	each	\$ 11.00	\$ 12.00	1.00	N
Statements of Account Previous Owner (Property Tax, Utility)	each	\$ 11.00	\$ 15.00	4.00	N
Reprints of Bills or Receipts Hard Copy (Property Tax, Utility)	each	\$ 11.00	\$ 12.00	1.00	N
New Roll or Account Creation (Property Tax, Utility)	each	\$ 40.00	\$ 41.00	1.00	N
Ownership Change (Property Tax, Utility)	each	\$ 40.00	\$ 41.00	1.00	N
Reminder Notice for Overdue Balance (Utility) effective July 1	each	\$ -	\$ 5.00	5.00	N
Transfer to Tax (Utility & Accounts Receivable)	per account	\$ 40.00	\$ 41.00	1.00	N
Transfer to Tax (Provincial Offences Act)	each	\$ 55.00	\$ 57.00	2.00	N
Transfer due to Use of Incorrect Account # - first occurrence	each	\$ 21.00	\$ -	(21.00)	N
Transfer due to Use of Incorrect Account # - all subsequent	each	\$ 21.00	\$ 22.00	1.00	N
Cancel or Changes to Post-Dated Cheque Payment	each	\$ 21.00	\$ 22.00	1.00	N
Refund of Credit Balance on Account	each	\$ -	\$ 20.00	20.00	N
Activate/Deactivate Water Hauler Utility Account	each	\$ 26.00	\$ 27.00	1.00	N
Returned Item Charge (NSF: Non-Sufficient Funds)	each	\$ 35.00	\$ 36.00	1.00	N
Tax Certificate-Manual - Finance staff	each	\$ 56.00	\$ 70.00	14.00	N
Tax Certificate-Self Serve - Online portal	each	\$ 35.00	\$ 35.00	-	N
Tax Certificate - Express	each	\$ 112.00	\$ 140.00	28.00	N
Utility Certificate	each	\$ 28.00	\$ 35.00	7.00	N
Administration Of Trust Fund Account - St. John's Cemetery	year	\$ 750.00	\$ 750.00	-	N
Mortgage Company for Interim and Final Payment Listing	per roll	\$ 17.00	\$ 18.00	1.00	N

# 2025 Fees and Charges

Service: Finance

Description	Unit of Measure	2024 Fee (After Tax)	2025 Fee (After Tax)	Change	HST
<b>PROPERTY TAX REGISTRATION AND TAX SALE FEES</b>					
Warning Notice - Before Tax Sale Registration*	per roll	\$ 50.00	\$ 50.00	-	N
Notice - Farm Debt Mediation*	per roll	\$ 200.00	\$ 200.00	-	N
Registration of Tax Arrears Certificate	per roll	\$ 250.00	\$ 250.00	-	N
Preparation of Extension Agreement	per roll	\$ 500.00	\$ 500.00	-	N
Tax Sale - First Notice*	per roll	\$ 300.00	\$ 300.00	-	N
Tax Sale - Final Notice*	per roll	\$ 350.00	\$ 350.00	-	N
Sale by Tender/Auction	per roll	\$ 1,200.00	\$ 1,200.00	-	N
* A notice fee regarding tax registration or tax sale may be waived if the property owner pays the required amount or joins an approved pre-authorized payment plan prior to the date stipulated on the notice.					
Tax Sale Tender Package	each	\$ 25.00	\$ 25.00	-	N
External Tax Sale Costs (including legal, consulting, registration fees, advertising, etc.)		Actual Costs+10%	Actual Costs+10%	-	N
<b>PENALTY AND INTEREST</b>					
Penalty - Property Tax installments, Utility charges - 1.25% of unpaid amount due, applied 1st day after default	each	1.25%	1.25%	-	N
Interest - Accounts Receivable, Property Tax and Utility Arrears - 1.25% per month applied to unpaid balance in following month	month	1.25%	1.25%	-	N