



POLICY TITLE	Supplemental Sanitary Sewer Connection Policy		
CATEGORY	Municipal Services		
POLICY NUMBER	A09 MUN 007 PD		
DEPARTMENT	Planning and Development		
POLICY AUTHOR	Director of Planning and Development		
POLICY TYPE	Corporate Policy		
APPROVED BY	CAO/Corporate Leadership Team		
EFFECTIVE DATE	2008	NEXT REVIEW DATE	FEB 19, 2030

POLICY STATEMENT

The Supplemental Sanitary Sewer Connection Policy provides guidance for the installation of new sanitary sewer connections to properties outside the urban area boundary. Sewers extended outside the urban boundary were constructed primarily for operational reasons or to address public health concerns prior to the [Greenbelt Act, 2005](#). Therefore, these sewers are not intended or designed for the purposes of servicing properties or stimulating development. This Policy is in place to ensure a vibrant and resilient rural community.

POLICY PURPOSE

The purpose of this policy is to provide additional technical criteria for sanitary sewer connections to properties located outside the urban area. The buildings to be serviced in these cases shall be located in accordance with the criteria identified in this policy.

LEGISLATIVE AUTHORITY

Pursuant to [Municipal Act, 2001](#) the Town of Lincoln has jurisdiction for systems to provide sewage services and has passed Town By-Law No. 07-47 governing the Regulation of Sewers and Drains.

POLICY SCOPE & EXEMPTIONS

The policy applies to properties located outside the urban boundary except for:

- (a) existing buildings that have existing sanitary lateral connections.
- (b) the Campden North Sewer Area.

POLICY ADMINISTRATION

General

- (a) Connections shall only be permitted for and extend to a single existing or proposed building.
- (b) The sanitary lateral connection shall flow by gravity from the property line to the sewer main. Pumped connections directly to a sewer main are prohibited.
- (c) For the purpose of this policy, “length” is measured from the limit of the municipal right-of-way to the wall of the existing or proposed building.
- (d) Connection of roof water leaders or foundation drains to the sanitary sewer are prohibited.
- (e) Connections to force mains are prohibited.
- (f) An application for a service connection shall first be submitted to the Town in accordance with By-law 07-47 (Regulation of Sewers and Drains).

Pipe Size

- (a) Service connections for single detached and semi-detached units shall be 125mm in diameter with a cleanout at the property line. Depending on the length of service, additional cleanouts may be required by the Ontario Building Code.
- (b) Service connections for multiple unit residential, commercial, institutional areas are to be sized individually according to the use and the satisfaction of the Director of Planning.

Depth

- (a) The depth of service connection at the street line, measured from the final centreline road elevation shall be:

Minimum – 2.50 metres
Maximum – 3.00 metres
- (b) Risers shall be used when the invert depth of the sewer main exceeds 4.60m. The riser connection shall not exceed 3.0m in depth.

Velocity and Grade

Minimum low flow velocity	0.60m/s
Minimum grade – 125mm dia.	2%
Maximum grade	8%

Inspection Manhole



For all multiple unit residential, commercial, industrial and institutional uses, an inspection manhole shall be required to be located on private property near the property line.

Pipe Material

- (a) The material of new sanitary sewer service connections shall conform to the Town of Lincoln's current Municipal Design Standards.
- (b) To mitigate the risk of cross-connections into municipal storm sewers, all pipe used for residential sanitary laterals shall be the colour green.

Construction

Construction of all sanitary sewer connections shall be in accordance with current Town Specifications, Standard Drawings and to the satisfaction of the Director of Planning.

Design Information

In evaluating applications for Utility Installation Permits for properties applicable to this policy, the Director of Planning may require the submission of engineering calculations, detailed plan and profile drawings, and/ or other information that the Director deems necessary.

POLICY COMMUNICATION

This policy is available to the public and staff on the Town of Lincoln website.

DEFINITIONS

"Director of Planning" means the Director of Planning and Development of the Town and includes any persons designated by the Director of Planning and Development to act on his or her behalf with respect to matters contained in this policy.

"Manhole" means a concrete junction chamber which is a minimum of 1.2 metres in diameter with removable cast iron cover to allow access to the sewer for inspection and maintenance.

"Sanitary Sewer" means a sewer for the collection and transmission of sewage and to which storm and surface waters are not intentionally admitted.

RELATED PROCEDURES/DOCUMENTS

- By-Law No. 07-47 – Being a by-law to regulate the use of sewers and drains, private sewage disposal, the installation and connection of building sewers, and the discharge of waters and waste into the sewer system.

REVISION HISTORY

Historical Policy Actions	
Timeline	Action(s)
Prior to 2008	No formal supplemental policies were in place.
2025	The Supplementary Sanitary Sewer Policy has been revised to the new policy format. Policy approved by the Corporate Leadership Team on February 19, 2025.