



THE CORPORATION OF THE TOWN OF LINCOLN

REPORT TO: Sport, Recreation and Culture Committee
DATE OF MEETING: February 3, 2016
SUBJECT: Jordan Historical Museum Site Development Plan

RECOMMENDATION

1. THAT Report # SRC 16-04 regarding the Jordan Historical Museum Site Development Plan be received as information;
2. AND THAT Council approve the engagement of +VG Architects to provide consulting and project management services for the redevelopment of the Jordan Historical Museum Site, at an upset limit of \$213,750 plus applicable taxes.

PURPOSE

The purpose of this report is to review the subject project and to approve the engagement of +VG Architects for the required work.

BACKGROUND

Included in the 2016 Capital Budget is consideration for the implementation of the Town of Lincoln's Jordan Historical Museum Master Site Plan as approved in Report # CM 15-44. The redevelopment of the Museum as presented in the Master Site Plan will be carried out in a phased approach. In 2016, this will involve a detailed design for the site and buildings prior to and in readiness for construction including provision for geotechnical surveys, archaeology, engineering and other preparatory work. In 2017, the work is expected to include the construction of the main facility, the amphitheater and landscaping/site detailing.

According to the Town's Purchasing Policy, the Request for Proposal process shall be used when the goods or services cannot be specifically stipulated or when alternative methods are being sought to perform certain functions or services. The Director may purchase by negotiation with one or more vendors under which a formal bid process may be waived when there is only one source of supply.

STAFF COMMENTS & FINANCIAL CONSIDERATIONS

The Master Site Plan was developed in 2015 by +VG Architects (The Ventin Group Ltd), and both the Plan and the firm's personnel were well received by Council, staff and by stakeholder groups

including the Jordan Historical Museum of the Twenty Volunteer Association and other community members.

The firm has demonstrated a thorough comprehension of the needs and requirements of the Town and the Museum and site, as well as those of both the immediate and wider communities in the Town. The firm and their partners and associates who may be part of the project have proven to be financially responsible and willing to accommodate budgets as set by the Town. A new firm would require extensive effort and time to re-establish that understanding and to acquaint the new firm with the environment and culture of the Museum, the Town and its stakeholder groups.

The proposed fee for consulting services and project management is 9.5% of total construction costs (8.5% for consulting services, including all sub-consultants required to complete the project and 1.5% for project management). With estimated construction costs, as presented in the 2015 Master Site Plan Update, at \$2,250,000, the upper limit of the fees will be \$213,750.

Staff is recommending that we proceed with the engagement of +VG Architects to provide consulting and project management services for the redevelopment of the Jordan Historical Museum Site in accordance with the Town's Purchasing Policy.

CORPORATE PLAN

This report is consistent with the Future Focus Corporate Plan to manage the Town so it protects the quality of assets, delivers services in an effective and efficient manner and encourages a working environment that creates opportunities for efficiencies in service delivery to ensure high value for all Lincoln taxpayers. This report is also consistent with Council's Strategic Directions and Action Plan concerning Cultural Planning and Communications.

ATTACHMENTS

1. Request for Fee Proposal - Professional Consulting Services for Master Site Plan Implementation - Jordan Historical Museum - +VG Architects.

Report prepared on January 29, 2016.

Respectfully submitted by:

Reviewed by:

Helen Booth
Museum Director

Chuck Judson
Manager of Facilities

Reviewed by:

Reviewed by:

Bob Spadoni, CPA, CGA
Director of Finance

Michael Kirkopoulos, B.Sc., M.A., CMP
Chief Administrative Officer